

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on November 14th 2012**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Trustee Adams
Trustee Barclay
Trustee Morgante

Deputy Mayor Cooper was absent

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Grace Gallivan, Kevin Donovan, John Murray, Joe Chimino, Nick Booher, and Eric Wies.

Approval of Bills

A motion to approve the bills was made by Trustee Barclay and seconded by Trustee Adams. The motion was carried by the following vote:

Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante - aye

Approval of Minutes

A motion to approve the meeting minutes for November 7th 2012 was made by Trustee Adams and seconded by Trustee Morgante. The motion was carried by the following vote:

Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante - aye

Mayor's Report

- With the previous company being fired I am looking for a new company to conduct the electric infrastructure study.
- The repairs to the CSX crossing on Lake Ave are complete, they did a nice job.
- Eric Wies is in attendance to discuss the issues with the Waste Water Treatment Plant.
- I attended the Superintendents conference in Fairport because Mr. Steinmetz was on vacation. I found the conference to be very informative.
- We previously discussed purchasing a backup generator for the Tulley Building; the Village of Churchville is considering selling their natural gas generator.
- Village Lineman did not go to the New York City area to help with Hurricane Sandy relief. They stayed to cover the municipalities that sent crews.

- The luncheon for Bruce Partridge 30th anniversary with the Village went well, I would like to thank everyone who helped put it together.
- I would like to see a sound system and television put in the board room
- I looked into the Town tax rate compared to the Village tax rate I found that it has been the same for many years. I also looked at other towns and villages in Genesee County and it is commonplace to have the rates be the same.

Administrator's

Electric/Sewer

- Shut off day is November 29th. We are now in winter procedures, which mean we need to notify DSS before we can shut off power to a residence.
- Electric Bills will be mailing out on November 20th and are due December 10th. We will be adding a newsletter to the bills because we had too much information from the last newsletter that went out with the sewer bills. If you have any information to add please let me or Rene know by Monday.
- Sewer bills are due November 30th. We still haven't received the water report from Monroe County Water authority. Changes to water usage will be reflected in the February billing.

Accounting

- The work we contracted Bob for is complete. I would like him to continue, which would require a new engagement letter be signed. Bob kept track of the hours he worked for us; if he billed us at his regular hourly rate it would have cost \$49,314.75. He is a great asset to us, and as you know we have a great working relationship. The cost for another year would be the same as the \$8,000 we paid this year.

NYSERDA

- We received the new refrigerators on November 5th and the refund from NYSERDA on November 12th in the amount of \$1,752.30. I will be sending in the rebate request to IEEP for more funds.

NYMPA/MEUA

- I attended the NYMPA Semi-Annual meeting on Thursday November 8th. There is a lot that goes into getting the power to us and keeping the rates down. I have all the financial information from NYMPA if anyone would like to review it.
- Tina Wilcox, Rene Vurraro and Bob Fox are attending the MEUA accounting class on November 15th and 16th.

Bonds

- I signed the documents for the long term funding on the Waste Water Sewer Plant. The Environmental Facilities Corporation (EFC) followed through with the zero percent loan. The payments will be \$85,500 per year for 30 years.
- On Wednesday November 13 I signed the documents for the \$618,125 Refunding Bond which is basically a refinancing of the \$1,750,000 Multipurpose Bond. The rate went from 5% to 1.78% which will save the village approximately \$80,000.

Taxes

- Unpaid taxes will be sent to the county tomorrow. The total is \$10,953.98 with a majority of that being sewer relieves.

DPW Supervisor's Report

- Our last brush pick up finished this week and we will pick up Christmas trees 1/7/13.

- The sidewalk replacements on Lake, Munger and behind the Village lot are done. We also salvaged the slate slabs for the Town historian.
- We planted 15 new trees and removed bushes and replanted Zuber Park. It was a great team effort and I want to thank all the guys for their hard work.
- I am finalizing the last few additions to the D.O.T. Highway permit for the radar sign installation.
- Our railroad crossing has been repaired and I will keep in touch with CSX for concrete slab replacement. Tentatively it is scheduled for the 2014 season.
- I am recommending we proceed with the study for Munger Street. Estimates from Clark Patterson Lee and MRB are in your packet.
- Our addition to the Electric building is nearly complete and progressing well.
- The GPS mapping of our electric system is almost done and we will forward our data to the County to be implemented in their GIS system.
- The stray voltage testing for the Village is complete.
- As mentioned in previous e-mails we need to find other sources for the electric study to be done.
- Our sewer plant is experiencing some problems including increased foaming. We are working with Eric Wies, Kruger and Koester to try and resolve the issues.
- NYCOM conference I attended was very informative and well worth going.

CEO/ZEO

Inspections – 10

Issued Building Permits – 1

Building C.O/C.C Issued – 2

Number of Fire Inspections – 2

Privilege of the Floor

Kevin Donovan asked the Board to consider honoring the individuals who organize the Jenny Kuzma 5k Race. Every year it has grown in size and brings good attention to Bergen.

Trustee Concerns

Trustee Barclay

Grants

- I checked into when we should be receiving notification for the Main Street Grant (we were supposed to be notified in October.....) The answer I received was that there have been no announcements yet; that awards from the entire CFA (Consolidated Funding Application) process will be announced sometime mid- November, so we should hear something in the next couple weeks. The thinking is the election and the Governor's trip around the state this fall to visit the projects funded through the CFA's first round have been holding up this year's announcements. Building owners will be notified as soon as we receive notice.
- The application for a \$500 grant toward the purchase of an ADA compatible picnic table for Hickory Park (the remainder of the purchase —\$787— has been budgeted). I was able to use information from the draft of the Parks Master Plan to assist the writing of the narrative. This grant is through the ROCHESTER AREA COMMUNITY FOUNDATION.
- Ray and I have been getting information together for that application. O'Connell has been informed that we will be applying for funds to preserve our historic materials.

Emergency Preparedness Plan

- I met with Ken Steinmetz, and Tom Williamson to continue work on updating the Village Emergency Preparedness Plan. Rene' and Ken S are completing the Medical Emergency list, Ken is completing the phone number updates, and I have contacted the district office for their emergency numbers and vehicle list. We hope to have all the updates completed by our next meeting (Dec. 13), copies printed and sent to town office, fire department, school district, Genesee County Emergency Management Office. We would like to purchase red notebooks (25) for the plans for easy visibility.

Parks Master Plan Committee

- Vicki Almquist, Ken Steinmetz, and I met to finalize work on the Village Parks Master Plan. Aside from a facilities condition list, the draft is complete. Copies of the draft will be given to board members to read through so that the plan can be discussed, corrections made, and a resolution approving the plan can be passed by January 1st, 2013.

Plaque for Tally

- I submitted the inscription for Tally's plaque to American Custom Engraving Co. after reviewing the wording with Vicki Almquist. We will be receiving a proof from Scott Gillette in the next week; I will bring it in for board approval. We will need to consider a "ceremony" to install the plaque on the building.

200th Anniversary Committee

- The next meeting will be November 19th.

Tree Lighting Celebration

- Cortney, Ken, Rene' and I met to finalize plans for the Tree Lighting on November 30th. Arrangements have been made with the Clauses, elementary band, fire department, girl scouts, and Andrew Magin. Notices for the event have been on the village website, in the newsletter, posters, and a flyer to be sent home from school.

Tree Board

- Meeting was held Tuesday, November 13. We are notifying residents that the Street Tree Planting Program applications are available for next year's trees through the newsletter and website. We are investigating community education programs for leaf mulching, composting, and collecting and using rainwater. Sixty tree pins have been sold to raise funds for the Liberty Elm Tree (which the committee will plant in Hickory Park to celebrate the 200th Town of Bergen Anniversary). The committee would like to purchase membership in the NYS Urban and Community Forestry Council and is requesting funding from the village board (\$100).

Tax Exemption

- I spoke to Legislator Bob Bausch concerning the legislative approval of the local law for tax exemptions for capital improvements to residential buildings to amend the tax laws of Genesee County. The legislature approved the law showing support for the program. The City of Batavia is moving forward with the program, they city council is looking for the school district to honor the exemptions. Leroy, Corfu, Oakfield are investigating participation in the program.

Town/Village Committee

- Our next meeting is Dec. 3rd agenda items include the old town highway garage, post office, comprehensive plan.

Trustee Adams

- Our grant writers Jean O'Connell & Associates were hired by the Village of Brockport

- DPW employees did a great job picking up brush this week, there was a large amount out due to the nice weather.

New Business

Accounting Representation

Mr. Gale asked the Board to renew EFP Rotenberg as the village accountant.

A motion was made by Trustee Barclay and seconded by Trustee Morgante to continue using EFP Rotenberg for another year. The motion was passed by the following vote:

Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante – aye

Backup Generator

A motion was made by Trustee Adams and seconded by Trustee Barclay to purchase a generator for the Tulley Building from the Village of Churchville for \$5,000. The motion was carried by the following vote:

Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante – aye

NYS Urban & Community Forestry Council Membership

A motion was made by Trustee Adams and seconded by Trustee Morgante to purchase a membership to the NYS Urban & Community Forestry Council for the Village. The motion was carried by the following vote:

Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante – aye

Old Business

Sewer Plant Updates

Eric Wies from Clark Patterson Lee attended the meeting to discuss the issues with the Sewer Plant. Mr. Wies stated that the first thing to fix is the foaming issue then getting the blowers output increased. After consulting with experts it is believed that a substance is entering the system and causing the foaming. They suggest going to every business to find out what chemicals they use.

Munger Street Study

The board discussed commissioning a study on the drainage issues on Munger Street. Trustee Barclay stated that there will be grant opportunities for projects that have studies completed and are ready to begin.

A motion was made by Trustee Morgante and seconded by Trustee Barclay to commission a study for Munger Street to be completed by Clark Patterson Lee. The motion was carried by the following vote:

Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante - aye

IEEP Programs

The Board discussed Town of Bergen taking advantage of the IEEP light program for the library and retrofitting the street lights in the downtown area to use LED lights. A vendor will be sending a kit to try to light out.

EAP Program

The EAP Program is through the Genesee County as is for employees to use if they need counseling the program costs \$600 per year. The Board decided not to offer the program.

Tax Exempt Resolution

Genesee County is offering a tax break for residents who invest in their homes. The Village Board would like to participate in the program by offering a break on Village taxes also. Mr. Gale was asked to create a resolution to present to the board.

A motion was made by Trustee Adams and seconded by Trustee Morgante to adjourn the meeting. The motion was carried by the following vote:

Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante - aye

The Meeting was adjourned at 8:47pm

Respectfully submitted,

Cortney W. Gale
Village Administrator