

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on October 10th 2012**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Cooper
Trustee Adams
Trustee Barclay

Trustee Morgante was absent.

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Chris Fay, Tina Fay, Kevin Finucane, Kenny Steinmetz, Coty Steinmetz, Tom Williamson, David Washburn, Cathy Washburn, Ed Adams, Ralph Garnish, Don Cunningham, Tina Wilcox, Don Coleman, Donna Hienz, Karen Ely, Cheryl Whitman, Bill Whitman, John Murray, Kevin Crossett, Doug VanSlyke, Donna VanSlyke and Grace Gallivan.

Approval of Bills

A motion to approve the bills was made by Trustee Barclay and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay - aye

Approval of Minutes

A motion to approve the meeting minutes for September 26th 2012 was made by Deputy Mayor Cooper and seconded by Trustee Barclay. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay - aye

A motion to approve the meeting minutes for October 3rd 2012 was made by Trustee Barclay and seconded by Deputy Mayor Cooper. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay – aye

Mayor's Report

- Wastewater Treatment Plant — I spoke with Eric Wies about the foaming at the plant. He assured me that it is a biological problem and I told him that we need to move quickly on this issue. The good news is that the foaming has stopped, even without the additional de-foaming agent. He suggested we

set up a process control program, above what Kruger gave at start up. Eric will begin work on that program. The program seemed sufficient before we hooked up the Byron-Bergen School into the system. I suggested that our employees take samples from the B-B School and other commercial and industrial users who may be putting something in the system that may be killing the bugs.

- NYS Environmental Facility Corporation (EFC) - In 2007 the NYS Environmental Facility Corporation said we were eligible for hardship financing at 30 years/0% interest for the WWTP. The NYS EFC is currently reevaluating our status for this special financing. There have been some internal discussions at EFC about possibly lowering the terms to 20 years/0% interest. This would mean an increase in payments of \$40,000 per year. Some of the factors that they take into consideration are number of units and operational costs. The committee called the President of EFC into the initial meeting. We were approved to keep the 30 year/0% and will go to the executive committee on October 11th for review. If approved on the 11th it will go to the EFC Board on October 17th for approval. I was told to call them on October 18th for a firm answer on the terms. Saturday I spoke with Steve Hawley and Mike Ranzhoffer and their staffs about this issue. I asked them to be prepared to lend their support on this issue. They agreed and said they would help to keep the 30 year/0% interest terms for the WWTP. I contacted our attorney Kris and filled him in on the details and asked that he be prepared to take action on the 18th if necessary.
- Munger Street — I spoke with Eric Wies on this issue and I asked him to contact me with a price on the engineering proposal. I have asked for two separate prices, one to do a complete tear of the entire street. The second price was to include only catch basins, sewers and crowning the street. He will get back to me when these are ready.
- IIEEP — I went to the IIEEP Annual Meeting in September. Everything is in order and the IIEEP continues to monitor our money, making sure we are utilizing the money for energy conservation. They also monitor to make sure we do not dip below 15 — 20%. I am getting a proposal from Falcone Electric to replace all the lighting in the Byron-Bergen Library, utilizing the IIEEP program. Once I get the proposal, I will bring it to the Town Board for review.

Administrator's Report

Electric/Sewer

- There were no turn offs this month. We have been being strict so that customers get caught up on their bills before winter comes.
- September electric bills are due today.
- We will be mailing sewer bills on October 31st and will include a newsletter in the mailing. If you have any items for the newsletter please let me know by October 26th.

Accounting

- Bob Fox has been in the office the last three Fridays; we have been working on the Annual Update Document, Public Service Commission Report and updating Fixed Assets. There were fixed asset numbers being carried over from the 1990's. We cleaned them up to properly reflect the equipment we have and the value of village property.
- Tina and I are planning on presenting the 2011-12 fiscal year summaries at the next meeting on October 24th.

Bonds

- Everything is on track for the refinancing of the \$1,705,000 Bond. The initial information will be sent to Depository Trust on October 15th followed by the full information packet to underwriters and possible investors. The bond sale is scheduled for November 1st.

Calendars

- The past two years the Board has approved the purchase of eco@home calendars from the APPA to provide to residents. The calendars have monthly energy saving tips and ways to reduce waste. Would the Board like them ordered for 2013? We usually purchase 50 @ \$0.85 each.

Holley

- I was asked to help the Village of Holley on Friday afternoon to assist their new Clerk/Treasurer with their books and the completion of the Constitutional Tax Limit form. The form was due before May 1st. If the Board has no objections I would like to assist them.

A motion was made by Trustee Adams and seconded by Deputy Mayor Cooper to purchase 50 calendars from APPA. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

DPW Supervisor's Report

- The WWTP is running better with the foaming issue under control. The microorganisms count continues to rise slowly but is looking better. Eric is continuing to work with Kruger to solve blower issue.
- We have one truck set up and will be setting up the others. The salt barn is full and we are ready for the next season.
- We will be picking up the flags and flower boxes later this week.
- We provided electrical assistance to Castile after their fire. Thanks to Nick and Joe for going to help on a moment's notice.
- The business area is complete and the new tenant is moving in. Everyone is very pleased with the space and workmanship.
- We are currently working on the Electric building and making excellent progress.
- The park bathrooms will be shut down on 10/15/12 and water turned off.
- Tree planting will take place Oct. 17th and 18th.
- We are having a problem parking on the Village streets after hours. Do we want to be more assertive about regulations?
- I would like to reiterate the need to replace the electric shop pickup truck, the current one will be in need of some costly repairs soon, tires, alignment, brakes. The new one would be approx. 27k and would be taken from the electric budget.

Privilege of the Floor

Many individuals attended the meeting to express their opposition on the elimination of a full time position in the Department of Public Works. Individuals who spoke were, Ralph Garnish, Cathy Washburn, Chris Fay, Tom Williamson, Kevin Finucane, Bill Whitman, and Cheryl Whitman.

Trustee Concerns

Trustee Barclay

Grants

- Ken Steinmetz, Joe MacConnell (fire department), and I met to discuss options related to the CSX Corporation Contributions Program. We discussed track safety education opportunities in cooperation with the school district, landscaping, sidewalk gates, visibility issues, first responder equipment, etc. Further work will be done in investigating this funding opportunity for the village.
- Ray MacConnell and I will meet with Gail Fisher on Nov 22 to review historic records storage in the Records Storage room, and to discuss the options for the archive grant for historic records (March 2013 application deadline). A plan needs to be in place in order to apply for the grant.

Emergency Preparedness Plan

- Ken Steinmetz, Tom Williamson and I will be meeting with the BB District Superintendent and "safety committee" to discuss and update the Emergency Preparedness Plan October 11 at 1 pm.

Parks Master Plan Committee

- The committee met on October 2^{11d}, (Vicki Almquist has joined the committee as the representative from the Planning Board). The basic plan is complete except for edits and minor corrections. We will be adding maps and financial information at our next meeting (Oct 25th). The draft will be presented to the board in November.

Tree Lighting Celebration

- I have confirmed that Mr. and Mrs. Claus will be at the Tree Lighting on November 30th, the fire department will provide their transportation to from Hickory to Zuber Park. The Girl Scouts will work on the caroling materials.

Trustee Adams

- Would like to attend a workshop in Batavia about grants, the cost is \$60.
- Is meeting with Joe MacConnell in January to review the Fire Department's end of year budget.

Deputy Mayor Cooper

- The Teamsters Union approved the Board's proposal on Tuesday October 9th. I will write the new information into the contract and send it to the Union for their review.

A motion was made by Deputy Mayor Cooper and seconded by Trustee Barclay to approve Trustee Adams going to the workshop. The motion was carried by the following vote:

Mayor Marsocci - aye

Deputy Mayor Cooper - aye

Trustee Barclay - aye

New Business

Department of Public Works Staffing

Mayor Marsocci read the following statement:

I feel it is the responsibility of the Board to continually find ways to reduce spending and at the same time identify ways to be more efficient. We have been discussing the possibility of reducing the DPW staff since I became Mayor more than two years ago. After many discussions I feel that it is plausible to eliminate one MEO position from the DPW. This proposal was not taken lightly or made quickly. The Board worked closely with our labor attorney to ensure we had factual information and that all steps were taken correctly. In the past two years we have proven that the elimination or reduction of a position can be made without affecting services to the community. To date we have eliminated a full time position in the Village Office, a part time summer mowing position, and reduced the CEO/ZEO position from full-time to part-time. These changes have saved the village \$60,000 a year in salary alone. The

proposal supports that reducing a staff position will save the village money and not affect the quality of services being provided. This is not an easy decision to make because of the impact it will have on one of our employees but it is our duty to do what is best for the Village.

A motion was made by Mayor Marsocci to reduce the staff of the Department of Public Works by one full time Motor Equipment Operator position, the motion was seconded by Deputy Mayor Cooper. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye

County Tax Break Resolution

Trustee Barclay presented the Board with information regarding a tax break for residents that perform home improvements. The sample resolutions were from the Town of Batavia and the County of Genesee. The Board will review the information to consider implementing the tax break in the village and wait to hear if it was passed by the County.

Old Business

Memorial for Tally Almquist

The Board reviewed four options for plaques to be placed near the entrance of the Tulley Building in honor of Tally Almquist.

A motion was made by Trustee Adams and seconded by Trustee Barclay to purchase a stainless steel plaque from American Custom Engraving for a price of \$275.00. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye

A motion was made by Deputy Mayor Cooper and seconded by Trustee Barclay to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye

The Meeting was adjourned at 8:15pm

Respectfully submitted,

Cortney W. Gale
Village Administrator