

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:45pm May 9th 2012**

The regular meeting of the Board of Trustees was called to order by Deputy Mayor Cooper at 6:45pm with the following present:

Deputy Mayor Cooper
Trustee Adams
Trustee Barclay
Trustee Morgante

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Grace Gallivan, Casey Kasiorek, Bill Snyder, Ernie Haywood, Debbie List, Kenny Steinmetz, Joe Chimino, Tina Wilcox, Ken Kuter

Mayor Marsocci was absent

Approval of Bills

A motion to approve the bills was made by Trustee Barclay and seconded by Trustee Morgante. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante - aye

Approval of Minutes

A motion to approve the meeting minutes for April 25th 2012 was made by Trustee Barclay and seconded by Trustee Morgante. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams - aye
Trustee Barclay - abstain
Trustee Morgante - aye

Deputy Mayor Report

Union Contract

- Ginny and I met with the union on April 30th. The meeting went well; we presented a letter prepared by our attorney at the start of the meeting. We then went through the most recent proposal and stated our position on each of the points including issues we were willing to compromise on. Each side gave a little bit and we came to agreements on much of the contract. Remaining items are primarily wages and health insurance. Scott Chismar said he would send us health insurance rates through 2015 for review. We will meet again on June 18th

Tables on Sidewalk

- I was asked by the owners of Greg'ry's Bakery about placing tables on the sidewalk for customers, similar to Churchville and Brockport. I spoke briefly with Ken Kuter about this yesterday; he is going to look into it and report back.

Budget

- I have reviewed the general and sewer budgets again, I believe the only loose ends are dollar amounts for wages and discussion on board room computers, all of which we will address at our meeting on the 14th. Cortney previously asked us to consider our position on putting retro pay into our new budget in case we agree to it in our contract negotiations. I discussed this with him and we agreed that there would be enough in contingency to cover this if it is an issue.

Flag Notification

- I was notified by a resident on Monday that the Governor ordered local flags to be flown at half-staff for a fallen soldier in Spencerport. I would like to know if there is an email list we can be placed on to be notified of these kinds of things in the future be it from the state or the American Legion.

Town-Village Committee Meeting

- Anna and I are scheduled to meet with town board members Nenni and Grant on May 21st. If anyone has items they would like us to discuss please let us know.
- Village resident Frank Ciaccia who is our assistant county manager has announced his retirement effective May 30th. I would like to thank Frank for his service to the county and wish him and his wife Carol a happy retirement.

Sewer Update

- Just spoke with Eric Wies, the sewer plant is running fine, the problem was the Flow Meter. He is waiting on a price for a new one and wants us to keep a 2nd one on hand.

Administrator's Report

Electric & Sewer Billing/Shutoffs

- Electric Bills are due May 10th
- There were no shutoffs again this Month
- Shutoff notices will be mailed on May 1th shutoff day is May 31st
- Sewer Bills are due May 31st
- Sewer Arrears were sent to Genesee County to be placed on Village taxes. The amount is \$6,000 less than last year.

Accounting and Reporting

- The PCS report was completed and sent in last week. I would like to thank Tina, Rene and Bob for all their help. It was a true team effort.
- The monthly reports and reconciliations have been completed for April.
- Year end procedures will be starting soon. I will have budget transfers for the next meeting

Bonds

- The \$462,000 Bond Anticipation Note was successfully made into a bond. The Bond is for \$420,000. We paid \$6,956.82 in interest and \$42,000 in principal. The \$42,000 was not

budgeted for because Municipal Solutions was waiting for the right market conditions to go out for bond.

- Jeff Smith is still in the process of determining if we can refinance any of our existing bonds.

Bonduelle

- In your packets you will find a lease for the Electric Building with Bonduelle USA. Plant Manager Jim Newcomb made a few changes and I present it to the Board for Approval. The main changes are that the lease is for 5 years only and that the replace the build if it is destroyed.

Miscellaneous:

- Paperwork was dropped off from the DMV and placed in the lobby.
- Mrs. Barclay, Ken, and I met with representatives from J. O'Connell and Associates today. We all feel very good about our chances for the Main St. Grant.
- We should be receiving tax bills from the County in the next couple weeks which will be mailed out May 31st.

DPW Supervisor's Report

- Updated Radarsign quote is in and the price changed from \$2975 to \$2900. We have 2 requested in next year's budget but I would like to request a third one on a mobile base so we can relocate as needed.
- The sign at the north end of the Village has been replaced.
- Our "smoke free zone" signs have been installed at Hickory park
- The chain link fence around the playground area at Hickory Park is scheduled to be replaced on 5/15/12. It will be a heavier gauge green fence and the posts will be set in concrete.
- The old sewer truck and tamper have been delivered to this weekend's auction.
- Our new mower has been delivered
- The County has repaired the culvert on Gates street and Mike and I are working on a repair plan. This will also involve shoring up of the drainage ditch. Don from Lawn Medic requested signage when complete to keep traffic slowed down.
- Bulk pickup went well and I was impressed with how quick and well done it was.
- The tree trimming project went well. Thank you to the Villages of Holley, Castile and Akron for their help and equipment and Joe C. for coordinating the work.
- Brush pickup continues to go well with volumes picking up. Three additional trees to be removed. 2 at Hickory Park and 1 at Zuber Park. Stump grinding will be scheduled for June.
- The memorial benches will be installed next week in Carpenter Park and Zuber Park and two fountain cherry trees to be planted.
- One of the cherry trees with a plaque will be dedicated to Linda Austin in her memory.
- Flowers, trees, soil and mulch have been ordered for CAD to be delivered on 5/16
- 14 new trees have been ordered and will be planted mid May into early June. The locations and varieties have been scoped out by the Tree Board.
- Bruce and Chris will be working on tanks and the plan is to be complete by early June.
- We had an issue at the treatment plant with a faulty flow meter and heat sensor. Eric is working on the replacement and also a backup meter. If Applied Measurement does not absorb the cost it can probably be absorbed in the overall project so it does not come out of the sewer budget.
- I contacted MWCA about the ongoing leak at 35 Spring Street. As of last week MWCA informed the owner that he has three weeks to repair or the water will be shut off.

CEO/ZEO Report

Number of Inspections	16
Number of Building Permits Issued	3
Number of Building C.0 / C.0 Issued	5
Number of Zoning Complaints Filed	0
Number of Zoning Complaints Resolved	0
Number of Appearance Tickets Issued	0
Number of Fire Inspections	3

Increase in inquiries on building permit requirements must mean spring is here to stay
Continue to follow up on past open permits that need to be completed and closed out

Privilege of the Floor

Grace Gallivan expressed to the Board that she feels that purchasing computers for them to use during meeting is not a good use of Village funds. She further stated that she doesn't feel that it would increase productivity. Mrs. Gallivan said she would be willing to discuss it with a Board member, the Administrator or DPW Supervisor to get their opinion.

Trustee Concerns

Trustee Barclay's Report

LGRMIF Grant

- Gail Fisher, Regional Advisory Officer - NYS Archives, Lisa Campbell, and I met on April 17 to review progress made and make final plans for the completion of the grant work. Gail was very complementary of the work completed; design and construction, files, etc. Work to be completed: input files into database, develop manual, file final paperwork.
- We are confident the work will be completed before the June 30th deadline.

Village Tree Board

- The tree board met April 16th; plans for CAD finalized, village tree survey forms being developed by Kevin Donovan.
- Ken Steinmetz and I stopped at the homes of the applicants for the Village Tree Planting Program to determine where trees would and could be planted, and the type of tree appropriate for the location.

CAD = Community Action Day

- May 19, Zuber Park, 9:30 AM — Boy Scouts, Cub Scouts, Girl Scouts and village volunteers will plant flower boxes, hanging planters, fountain pots, park areas, and participate in our Arbor Day Tree Planting in Carpenter Park. I have arranged with Nancy Bailey a "tree" story hour at the library coinciding with seed planting, and with Bev Donovan for participation of seniors at Bergen Meadows.

Town/Village Relations Committee.

- Next meeting is planned for May 21st at 7:30pm

High School Art

- The date for the student art presentation will be rescheduled to a later date.

Grants

- Cortney Gale, Ken Steinmetz and I met with Jean O'Connell and Assoc. to discuss the Main Street Grant as well as options grants for parks, Munger St drainage, mural replacement, etc.

We have tentatively scheduled an information meeting on May 16 at 6pm (village office) to review the requirements for this year's Main St grant application. I have contacted the participants and informed them of the meeting.

Parks Master Plan

- I spoke to Linda Fowler (Town of Gates Parks and Recreation) as to the Master Plan they have in place for parks. The plan will be reviews as a template for the development of our master plan.

DMV Drop Box

- Our DMV Drop Box was presented to the Village on May 20th, I sent thank you letters to the DMV County Reps that attended.

Trustee Adams

- Received a complaint about the Vending machine in front of Mike's Gym. Asked Mr. Kuter and Mr. Steinmetz to look into the matter.
- There was a mistake in the newsletter about the date for the Bulk Pickup. Please make sure that the newsletter is proofread properly before it is sent out.
- I contacted the New York Conference of Mayors regarding the Mayor having a door put in his office. They said that the Mayor was wrong to approve the expenditure without the Board's approval.

New Business

School Budget Proposal

The Byron-Bergen Central School Superintendent Casey Kasiorek and Business Manager Bill Snyder presented the proposed 2012-13 budget. The school officials fielded questions and reminded everyone to vote on May 15th.

Bondeulle Lease Agreement

The topic was tabled until the May 23rd meeting to give Trustees time to review the Lease.

Declaration of Surplus

Electrical Lineman Joe Chimino asked the Board to declare two transformers as surplus so they could be sold. The transformers are from the 1950s and are a different amp than our system currently uses.

A motion was made by Deputy Mayor Cooper and seconded by Trustee Morgante to declare the two transformers as surplus and to allow the rental of a crane to move them. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante - aye

Old Business

Community Action Day

The event will take place on Saturday May 19th at 9:30pm. The board decided to close the municipal parking lot on Lake Avenue to make more room for festivities.

Tree Board

The topic was covered under Trustee Barclay's report.

Budget Meeting

The Board scheduled a budget meeting for Monday May 14th at 7:30pm

A motion was made by Trustee Barclay and seconded by Trustee Morgante adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

Trustee Morgante - aye

The Meeting was adjourned at 8:20

Respectfully submitted,

Cortney W. Gale

Village Administrator