

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm February 8th 2012**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay
Trustee Adams
Trustee Cooper
Trustee Donovan

Also present were: Cortney Gale, Ken Steinmetz, Grace Gallivan, Tina Wilcox, Chris Fay, Joe Chimino, and Nick Booher

Approval of Bills

A motion to approve the bills was made by Trustee Cooper and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan - aye

Approval of Minutes

A motion to approve the meeting minutes for January 25th 2012 was made by Trustee Adams and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan - aye

Mayor's Report

Insulation Program

There are 10 homes completed, MIG was under the impression that we only had \$16,000 to work with, so they weren't continuing to inspect homes. More letters need to be sent out to residents. The amount of participation has been surprisingly low.

MEUA Engineering Workshop

I Attended the MEUA workshop with Joe Chimino and Nick Booher. There was discussion regarding shared services during storms, equipping office help during power outages and cross-training staff members. There were a total of 93 attendees.

Waste Management

Nothing new to report regarding the Waste Management Proposal, they will be contacting me after they get the approval from their corporate office. I will ask them to attend the next board meeting.

Trustee Adams asked if the Insulation Program letters were followed up with phone calls, Mayor Marsocci stated that he personally called each individual that received a letter to assure them that it was from the Village. Trustee Adams further asked if the funds could be used for a different project that more residents would take advantage of. Mr. Gale was asked to look into it.

Deputy Mayor Report

Tulley Building

- Construction work has been completed by Dilcher on the Document Storage Room in the basement. Village electricians will install electrical components of project. Painting of the block walls (inside and out) and concrete floor is next.
- Bids are coming in for the HVAC system (cost covered by grant money).
- The back apartment has been rented; the lease agreement has been signed and security deposit has been paid.
- Ken S and I met to review progress and future work plans.

LGRMIF Grant

- Lisa Campbell and I have worked together to sort over 100 document filled boxes. The discard boxes (approx. 55) will be picked up for shredding on Thursday or Friday of this week.
- The next step will be to do the second sort of the documents (approx 60 boxes) that will be stored in the new Document Storage Room.

Village Tree Board

- Meeting was held on Feb 7th - Dave Stettner of Salmon Creek Nursery attended; he discussed tree recommendations for the village, tree planting and maintenance. His recommendation to plant 1 3/4" trees instead of 2 1/2" trees will increase the number we can purchase.
- The tree board decided to order 35 identification booklets for village use (village tree survey to be done in the spring) at a cost of \$69, 2 kwanzan cherry trees for downtown sidewalks.
- The Application for the Street Tree Planting program are available on the village website and in the office. We have received one request already.
- We received an invitation for two Tree Board members to attend the Sixth Annual Recognition Ceremony and workshop in Albany on Mar. 29, 2012.
- March 6, 2012 meeting — Mark Gooding of the NYS DEC Region 8 will be attending. We will be discussing the spring village tree survey, tree identification booklets, and Park Day information booth.

Administrator's Report

Accounting

- Bob Fox is currently working on electric depreciation and fixed assets. He will be attending the February 22nd board meeting to give his report.

State Audit

- The Office of the New York State Comptroller has decided on a "Financial Condition" and "Board Oversight" audit for the Village. Auditor Lauren Kelly began working on our audit this morning. There is no time frame for completion.

Sales Tax

- Received a check from Genesee County Sales Tax in the amount of \$65,161.50. Last year's 4th quarter payment was \$62,880.32. We have collected \$200,792.34 in sales tax revenue this year,

which is already more than was budgeted. I project our 1st Quarter 2012 payment will be \$55-60,000.

Electric & Sewer Billing/Shutoffs

- Electric bills are due on Monday February 13th. Sewer Bills are due Wednesday February 29th
- Sewer arrears will be sent to Genesee County on May 10th.

Elections

- Election Inspector Resolution has been prepared with four inspectors and one alternate.
- The next step is to publish the election information in the news paper, including time, date, place and names of candidates.
- The last day for individuals to register to vote is March 9th if they want to vote in the election.

Tax Cap Local Law #1 2012

- I reported at the last meeting that Dan Bryson had prepared a Tax Cap resolution that would need to be passed before the budget. It is actually a Local Law; I have sent a notice to the papers that the public hearing on the Law will be at 6:30pm on February 22nd.

Hickory Park Pavilion

- Glenn Laurence would like to suggest the pavilion be named after his wife Marjorie Laurence. He said that she took care of the park entrance for over 30 years, hosted bible studies for 24 years and coordinated Vacation Bible School for 25 years.

Quick Points

- Thursday is full of meeting, 9:30 with Lawley Genesee, 11:30 is Brown & Brown both regarding our insurance policy. 10:00 with Trustee Adams and Joe MacConnell from the Fire Department
- Facebook training paid off with our "friends" going from 13 to 53 in a few days.

Vacation

- I would like to take vacation on April 26th, 27th and 30th as well as May 7th & 8th

DPW Supervisor's Report

- Salt barn cleaned out and fresh salt brought in. Due to mild season use is down 50% from last year.
- Brush pick-up done and flagpole repaired in Carpenter Park.
- Apt is almost finished and looking great
- Archive room nearing completion ready for paint. Reviewing and re evaluating HVAC needs and equipment requirements. Open house set for 3/14/12
- Plant running well Gibson place station working well.
- Trees ordered and Dave is working on plan for planter in parking lot
- Met with Mike Johnson and discussed working together on projects. We decided to change the current arrangement at the fire hall. As of 2/7/12 we will be mowing the entire fire hall and the Town will plow the entire parking lot including the Town lot. This will make more sense and give both areas a more consistent look.
- Electric shop has been working on the next budget and reviewing the 10 year plan. Looking into having study done to determine future needs.

Historian

Historian Tally Almquist has been working on the Ward Family after she received information from a Ward Family member recently. The family members currently live in Michigan but are descendants of the Wards that moved from the area to Illinois. She will begin working on information for the Town's 200th Anniversary

Privilege of the Floor

There were no speaker but Grace Gallivan asked for the right to speak after the Mayor's report.

Trustee Concerns

Trustee Adams

- Asked for information from Mayor Marsocci about the IEEP Home Insulation Program, specifically if we don't use it we lose it and if we can do other projects with the funds. The Mayor said he would address that in his report

Trustee Cooper

- Why is there still a black plastic baracade next to the road at 39 N Lake Ave.? Mr. Steinmetz said that it was put up by the DOT and he would contact them to see if they would remove it.
- Still have not heard from the Union

Trustee Donovan

- Received residential complaints about the number of times each train blows its horn and that Morgan's Place is loud and rowdy at closing time.

New Business

Election Inspectors Resolution 04-2012

A motion was made to accept Resolution 04-2012, which appoints Election Inspectors for the March 20th 2012 election by Deputy Mayor Barclay and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Barclay - aye

Trustee Adams – aye

Trustee Cooper - aye

Trustee Donovan - aye

RESOLUTION 04 of 2012 Setting of Election Inspector Commissions for March 2012 General Village Elections

WHEREAS the Village will hold regular elections in the year 2012 on March 20th thereof for the positions of two trustees for a four year term each ending on March 31, 2016, and

WHEREAS the Village has a single election district and requires four election inspectors, and

WHEREAS the Village Board of Trustees has selected, Grace Gallivan, Vicki Almquist, Connie Fiedler, and Cyndi Payne as election inspectors, with Jean Stewart as a alternate, and

IT IS HEREBY RESOLVED that the election inspectors will be paid a fee of \$50.00.

Telephone Auditing Service

Mr. Gale presented the board with information from a company who performs audits on telephone accounts to find overcharging then gets those funds back. The company would take a percentage of what they found as payment. The board asked that Mr. Gale talk to other municipalities who have used their service.

Old Business

Naming of Hickory Park

The Village has asked residents to suggest individuals to name the back pavilion after in Hickory Park. We have three at this time. The board tabled the vote until next meeting.

A motion was made by Trustee Adams and seconded by Trustee Cooper to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Barclay - aye

Trustee Adams – aye

Trustee Cooper - aye

Trustee Donovan - aye

The Meeting was adjourned at 8:00

Respectfully submitted,

Cortney W. Gale
Village Administrator