

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm August 24<sup>th</sup> 2011**

The regular meeting of the Board of Trustees was called to order by Deputy Mayor Barclay at 5:30pm with the following present:

Deputy Mayor Barclay  
Trustee Adams  
Trustee Cooper  
Trustee Donovan

Also present were: Cortney Gale, Ken Steinmetz, Grace Gallivan, and Cindy Utter

Mayor Marsocci was absent to attend a MEUA event.

**Approval of Bills**

A motion to approve the bills was made by Trustee Cooper and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Donovan - aye

**Approval of Minutes**

A motion to approve the meeting minutes for August 10<sup>th</sup> 2011 was made by Trustee Cooper and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Donovan – abstained

A motion to approve the special meeting minutes for August 17<sup>th</sup> 2011 was made by Trustee Donovan and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Donovan - aye

## Deputy Mayor Report

### **Memorial Benches**

- Benches are to be shipped on Sept. 11, 2011. Ken and I will meet to determine location of installation.

### **DMV Drop Box**

- Have not heard back from Don Reed, County Clerk, DMV as to results of Legislative meeting.

### **Tree Lighting Ceremony**

- Friday, Dec 2, 2011 will be the Tree Lighting Celebration in the village. M/M Claus will be here.

### **The EPF Grant**

- Ken S and I discussed the possibility of working with J. O'Connell & Associates, Inc, Grant Consultants (Clarence, NY) on the preparations needed for the EPF Grant. Our plan is to meet with a consultant in September to discuss our plans.

### **Concerns**

- Tulley Building south wall beam repair/replacement and window replacement – Is there any plan in place to complete the work?

## Administrator's Report

### **End of Year Process**

- Continuing to work on solving all accounting issues. We are making great headway and should be ready to schedule Laura's final visit next week.

### **IIEP Funds**

- At the last meeting the board asked how much IIEP funds we have. The Village currently has \$44,931, which is separate from the funds we received from New York Power Authority for the initial insulation project.

### **Light Bulbs**

- We received the shipment of 1000 Light Bulbs from IIEP. I can contact the scouts to see if they are interested in delivering the bulbs door to door. Brian Kavanagh is willing to pass out the reminder.

### **2% State Assessment**

- In the bills is an additional charge for the "temporary" 2% State Energy & Utility Service Conservation Assessment for \$5,959.85. The original payment was \$42,739.50, for a total of \$48,699.32.

### **Vacations**

- Vacations - Rene is on vacation from August 18<sup>th</sup> to August 29<sup>th</sup>. Kirk is on vacation until August 26<sup>th</sup>. Joe is out today attending an MEUA event.

### **Electric Billing**

- Electric bills were mailed Monday. Due to the new policy put in place we have reduced the number of shutoff letters sent in half. Regular bills are due September 12<sup>th</sup>, shutoff payments are due on the 30<sup>th</sup> with service being shut off on the 31st. Sewer bills are due 8/30.

## DPW Supervisor's Report

### **Slide**

- At long last the slide at the Hickory park playground is done.

### **Surveillance Camera**

- The new camera for Hickory Park is in and will be installed 8/29 with new signage. This camera

will monitor the bathroom area which is a highly vandalized area.

#### **Sheriff's Department Speed Deterrent Sign**

- Speed deterrent sign is having significant results in village.

#### **Paving Bids**

- Bids are in for paving Park View Dr. and Sewer Plant, due to higher than projected cost we are reworking length of the Park View Dr. project. Work to be completed by 10/7.

#### **Repair of Gates St.**

- Gates St. has been repaired and DPW crews will be working on hot patching the road which is in rough shape.

#### **Street Sweeping and Catch Basin Cleaning**

- With the Village of Churchville's help catch basin cleanouts are going well. McKenzie, Rochester, Clinton, Leroy, Spring Streets are done. Will work with Churchville to schedule for Aug 29/30

#### **Septic Tank Pumping**

- Septic pumping is on schedule, there was a problem with a tank on Munger St. that was resolved to the resident's satisfaction.

#### **Hart Subdivision Electric project**

- Easements have all been delivered and we are getting them back in good fashion. I have answered residents question about easements rights, scope of work, and utility pole removal

### **Privilege of the Floor**

#### **Cindy Utter**

Mrs. Utter asked the Board to review the recent electric bills as hers is extremely high. Members of her family and friends have also noticed a near doubling of their bills this month. The Board asked Mr. Gale to review her bill and electric meter. Mrs. Utter also asked that the Board review its policy regarding the electric charges of business compared to that of residents. She feels that businesses that use a bulk of the electricity should pay more per kilowatt than residents.

### **Trustee Concerns**

#### **Trustee Adams**

- The electric bill at the sewer plant was extremely high, is that should be expected for the new system? Mr. Gale replied that the bill is in line with previous electric bills from the plant.
- The Town of Bergen has passed the "Smoke Free Now" resolution banning smoking in public parks. Is that something that the Village should also consider? The Board decided to review the resolution at the next Board meeting on September 14<sup>th</sup>.

#### **Trustee Cooper**

- Has not yet been contacted by the Teamsters Union Representative.

#### **Trustee Donovan**

- Has been contacted by Alfred State professor regarding using Bergen for a Master Plan study. The class will be coming on September 14<sup>th</sup> from 1pm-4pm.

- Attended the Town of Bergen Council meeting on August 23<sup>rd</sup> to discuss their plans for the Wilcox Building. He communicated to the Town Council that he had reservations and was concerned about Fire Department drills making the building an eyesore long before the building is taken down.
- The Board previously discussed with Eric Weis being reimbursed for the costs incurred by the problems at the Waste Water Sewer Plant. Trustee Donovan wants to make sure that it isn't forgotten. Mr. Gale will contact Mr. Weis.

### **New Business**

#### **Wilcox House**

Trustee Adams stated that the community doesn't, as a whole, isn't aware of the Town's plan to take down the Wilcox house. She would like to see them communicate better with the residents so they can have input in the decision. She further stated that it will be expensive to take the house down as the Asbestos abatement alone will cost about \$18,000. The town had a purchase offer on the property, Trustee Adams believes it would be better for the town to make money, put the property back on the tax roll and thereby save yet another building from being taken down on Lake Avenue. Trustee Adams would like the Board to draft a letter to the Town explaining their opinion.

Trustee Cooper would be worried that if the Town doesn't sell the home and it's not taken down that it would sit vacant, become dilapidated and become an eyesore. As long as the Town follows the proper steps the Village cannot stop the Town from taking the building down. Trustee Cooper is concerned that by sending the letter a rift could be created between the two municipalities.

### **Old Business**

#### **Electric Office**

Mr. Steinmetz presented a proposal for the electric office on Church Street. The cost to construct the office would be approximately \$7,200. Trustee Adams asked that a drawing be brought to the next meeting. She stated that it may not be necessary to have another office, there already being one for the DPW staff, sewer department, and DPW supervisor.

A motion was made by Trustee Cooper and seconded by Trustee Donovan adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Donovan - aye

The Meeting was adjourned at 6:51

Respectfully submitted,

Cortney W. Gale  
Village Administrator