

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm July 27th 2011**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay
Trustee Adams
Trustee Cooper
Trustee Donovan

Also present were: Cortney Gale, Ken Steinmetz, Eric Wies, Tim Ruffin and Ed Adams

Approval of Bills

A motion to approve the bills was made by Deputy Mayor Barclay and seconded by Trustee Cooper. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan - aye

Approval of Minutes

A motion to approve the meeting minutes for July 13th 2011 was made by Trustee Cooper and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Barclay - abstain
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan - aye

Mayor's Report

Camera

- The new camera is installed in Hickory Park. Ken Steinmetz and Joe Chimino and I went to see if there was a better place to install the camera to view park. It was decided to leave it in its current location.

Park Committee

- Discussed the Park Committee with Tim Ruffin who will speak later.

Sheriff Patrols

- Contacted the Sheriff's department to have them send the patrol schedule sooner.

Sales Tax

- Check for 2nd quarter sales tax came in today. It is up \$3000 from this time last year.

Tree Across Swamp Rd

- Over the weekend a tree fell on Swamp Rd. right on the village and town line. DPW crew was called in to remove the obstruction.

Water Main Break

- A water main was struck by a back hoe on Sunday evening by a contractor. Monroe County Water Authority was called in.

Installation Program

- There are two programs we can take advantage of, one with the NYPA and the other with IEEP. The IEEP program is underway; approximately 17 homes will have insulation added to their attics at no cost. I will be meeting with Tim Donovan from MIG Building Systems to select the houses.

School Playground

- Byron-Bergen Central School was contacted to see if they would donate their old playground equipment to the Village. Unfortunately they will be unable to do so as the equipment no longer meet safety regulations.

Flower Watering

- The flowers have been water regularly and are doing well in this hot weather. Next year I would like to see more flowers with the pots higher so they can be seen better.

Deputy Mayor Report

Memorial Benches

- Benches should be here in August; Wilcox and Beyer benches will be installed in Carpenter Park, will contact Howards to discuss location of their bench.

EPF Grant

- After reviewing the grant application requirements and researching the information we have available at this time, I have discovered that we are lacking critical information we will need to be successful in the application process if we move forward to apply this September. In order to fulfill the criteria for the Sept. 2012 application round, I would like to develop and work with a park planning committee to prepare what we need for the application. This committee would connect with the planning board to develop a parks plan as part of the Bergen Comprehensive Plan, and the Tree City board.

Tree City

- After discussing concerns about our Tree City Membership with Kevin D. (Bergen Tree City Bd member), I called the Arbor Day Foundation to find that we are members of the Arbor Day Foudnation but no longer a Tree City. We are still entitled to many of the same membership opportunities, but not all. I discussed the information with Rene' V. (Tree City Bd member), gave her a new application, and we will work together to reregister.

DMV Drop Box

- I have 2 calls in to Don Reed at the county DMV to check on when we can expect to install the DMV Drop Box in the village...waiting for a call back with information.

Tree Lighting Ceremony

- A date for the Tree Lighting Ceremony should be set soon so that arrangements can be made to re-instate the celebration in the village.

Communication

- Thank you to Cortney for following up with weekly summaries to board members.

Weekly Meetings w/Cortney

Treasurer's Report, Accounting and Bookkeeping:

- Laura Landers was in the office July 18th to begin the end of year process. We worked out a few problems and identified six areas that needed work, all of which have been completed. Laura will be sending us General Ledger Entries for the General and Sewer Funds then will schedule a second date to work on the Electric Fund.
- The extension that was filed for the AUD was approved. The extension gives us an additional 60 days making the due date 10/1/11. The PSC report isn't due until 5/31/12.

- Brian Kavanaugh is nearly ready to move in to “Mom’s Mall”. Work to bring the space up to code is being completed by DPW staff. Hopefully it will be ready for August 1st. A Lease has been drafted and reviewed by Deputy Mayor Barclay.
- Village Attorney Dan Bryson has yet to submit his opinion regarding the Cell Tower Proposals.
- Mayor Marsocci and I met with Kevin Bohn from Stahlka Agency to discuss Healthcare options, on Monday July 25th at 11:00am. I contacted Scott Chismar from the Teamsters to inquire about other option they might have, and I am currently looking into them.
- After researching what affect the lack of electrical use by Allen’s will have on the Electric Budget and discussion with Joe Chimino, I have determined that the Electric Budget is not in serious danger. The lack of use will be offset by not having to purchasing incremental power. It should be noted that residents will not see a decrease in the PPAC because the calculation used by the New York Power Authority uses last year’s usage, therefore we will see the decrease next year.
- Paul Osborn, the Genesee County Parks Supervisor will be meeting with me on Friday July 29th at 10:00am to discuss the Camera recently purchased for Hickory Park. Paul is interested in purchasing the IPVision camera for Dewitt Park in Batavia.
- Sewer Bills will be mailed on Friday July 29th. I am happy to say that all the hard work streamlining processes are paying off, we completed the billing three days ahead of schedule and in record time.
- Payment for 2nd Quarter Sales Tax arrived in the amount of \$63,608.88. The payment for 2nd Quarter 2010 was \$60,651.35.

DPW Supervisor’s Report

- Culvert replacement in progress at WWTP
- Slide project in progress a slight snag with retrofit kit
- Septic pumping on schedule and going well
- Service calls handled quickly, Emerg. calls sun
- Water main issue on Spring street repaired, Randy to clean up and MCWA to repair damaged yard
- Stake outs and schedule being worked out for 8/8 through 8/26 for stump grinding and sidewalk repairs
- Kids in the park painting practice went well, real paint to take place on 8/10
- Flowers being watered weekly
- Park Grant
- Underground electric bids opened
- Septic work at Aliens done
- Rental property taking shape, code issues being resolved
- Electric work ongoing per list, mutual aid working for us. Speed limit signs cleaned
- Open house at waste management site on Thursday 7/28

Privilege of the Floor

Tim Ruffin

Black Creek Water Shed

- Watershed characterization plan to be completed this summer with information about local laws

- Researched graduate student's report and found that the last sample was taken before the new plant went on line. Would like to set a meeting with the student to tour the plant.
- Performing study to place hiking trail along the creek between Chili, Churchville and Riga.

Park Committee

- Would like to place flag in Hickory park
- First fund raiser will be August 24th at the Cummings Family and Friends Concert
- Looking into Farmers Market
- Consider Naming back Pavilion

Trustee Concerns

Trustee Cooper

- Have not been able to make contact with Teamsters representative. Keeping log on attempts to contact.
- When will trees on Lake Ave in front of Morgan's and Ralph & Rosie's be planted?

Ken Steinmetz stated that it is best to plant in the fall; he will contact Dave at Salmon Creek Nursery to assist in picking the right tree for the location.

Trustee Adams

- Will the Bergen Post Office be one of the 3600 to be closed?
- Met with Joe MacConnell and Cortney Gale to review the Fire Department financials
- Ken Kuter is doing a great job with the Code and Zoning Enforcement.

Mayor Marsocci spoke to Bergen Post Master Paula John that Bergen could possibly be closed. She said that the Post Office may look for a business to sell stamps and perform other duties.

New Business

MEUA Annual Meeting Delegate Resolution

MEUA ANNUAL CONFERENCE DELEGATE RESOLUTION

2011-08

At a regular meeting of the Board of Trustees of the Village of Bergen, New York, held on July 27th, 2011, the following resolution was adopted:

Moved by Deputy Mayor Barclay, seconded by Trustee Donovan

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 13, 14, 15 and 16, 2011, to be held at the Holiday Inn, Saratoga Springs, New York, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

The motion passed by the following vote:

Deputy Mayor Barclay -aye

Trustee Adams -aye
Trustee Cooper -aye
Trustee Donovan -aye

Resolution for Road Closing

RESOLUTION FOR ROAD CLOSURE

2011 - 09

(Jenny Kuzma Memorial Bergen 5k Race)

WHEREAS, THE Jenny Kuzma Memorial Bergen 5k Race, is scheduled on **Saturday, August 13, 2011 at 8:30 am,**

WHEREAS, the proposed *race* route is along Park View Dr, and Apple Tree Rd within the Village of Bergen, and

WHEREAS, the Village Board of the Village of Bergen, New York, has determined that it is necessary to close Park View Dr. and Apple Tree Rd, within the Village of Bergen between in order to adequately protect the health, safety and welfare of the participants in the *race* and the spectators along the route, and

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Village Board of the Village of Bergen, New York that Park View Dr, and Apple Tree Rd, shall be closed within the Village of Bergen, New York between on Saturday, August 13th from 8:30pm in order to permit the passage of a race along said route, and

The *Village of Bergen* will be responsible for obtaining all proper permits from the New York State Department of Transportation and to notify the Genesee County Sheriff and the Bergen Fire Department and to comply with all requirements of said agencies. The *Village of Bergen* will also take the responsibility to make all necessary arrangements for traffic control (barricades, flag persons, signs, etc...).

BE IT FURTHER RESOLVED AND ORDERED that said road shall be reopened to passage of vehicular traffic as soon as it is practicable after the conclusion of said *race*.

A motion to approve the resolution was made by Trustee Adams and seconded by Deputy Mayor Barclay. The motion passed by the following vote:

Deputy Mayor Barclay -aye
Trustee Adams -aye
Trustee Cooper -aye
Trustee Donovan -aye

Hart Subdivision Electric Bid Award

A motion was made by Deputy Mayor Barclay and seconded by Trustee Cooper to award the Hart Subdivision Electric project to Russell Plumbing and Home Service for \$42,978.00. The motion was passed by the following vote.

Deputy Mayor Barclay -aye
Trustee Adams -aye
Trustee Cooper -aye
Trustee Donovan -aye

Old Business

Sewer Update

Village Engineer Eric Weis

Sewer Plant Operation

- The Membrane pressure is at normal levels
- There has been no failure to the blowers even in this heat.
- Had problem with Pressure sensor, it will be replaced next week
- Keister will be sending a crew to clean the areas that were affected by the many sewage overflows.

Additional Work

- Provided cost estimate of \$48,010.00 to update failing Gibson Place Lift station.
- Recommends additional paving in Sewer compound at a cost of \$28,530.00
- The two projects would leave \$19,491.70 in project funds.

Healthcare Proposal

Mr. Gale presented information on a Univera Healthcare Plan from Stahlka Agency. The Board will review the information and discuss it at the next board meeting.

Electric Projects

A list was submitted to the board of Electric Projects for 2011-2012

- | | |
|-----------------------------------|------------------------|
| -Merriman underground change over | -Munger St Rebuild |
| -Subdivision Underground project | -South Lake Rebuild |
| -Secondary pole change outs | -Stray Voltage testing |
| -Pole inspections | -Infrared Inspections |
| -Capacitor Bank at Allen's | -Tree Trimming |
| -Switch Point at Emily Ct. | -Spring St Rebuild |
| -Helping other Municipalities | |

A motion was made by Trustee Cooper and seconded by Trustee Donovan adjourn the meeting. The motion was carried by the following vote:

- Deputy Mayor Barclay -aye
- Trustee Adams -aye
- Trustee Cooper -aye
- Trustee Donovan -aye

The Meeting was adjourned at 9:15pm

Respectfully submitted,

Cortney W. Gale
Village Administrator