

**Regular Board Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm April 13th 2011**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay
Trustee Adams
Trustee Cooper
Trustee Donovan

Also present were: Cortney Gale, Joe Chimino, Grace Gallavan, and Ken Kuter

Approval of Bills

A motion to approve the bills was made by Deputy Mayor Barclay and seconded by Trustee Cooper. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan - aye

Approval of Minutes

A motion to approve the meeting minutes of March 23rd 2011 was made by Trustee Cooper and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan – abstain

A motion to approve the meeting minutes of April 6th 2011 was made by Trustee Cooper and seconded by Deputy Adams. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Donovan - aye

A motion to approve the meeting minutes of April 11th 2011 was made by Deputy Mayor Barclay and seconded by Trustee Donovan. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye

Trustee Cooper - aye
Trustee Donovan - aye

Mayor's Report

- We are hosting the Meua's Western Regional Meeting on June 29th. The event consists of meeting in the morning followed by Golfing or a tour of local destinations, followed by a dinner at the Clarion Inn Batavia. There will be no cost to the village just time to make all the arrangements. The program is tentatively scheduled at the Batavia Country Club. All Board Members are invited to attend.
- There has been no contact from Monroe County regarding the Host Community Agreement. The Byron Bergen Central School has agreed to participate in negotiations.
- Will be leaving on vacation for 10 days. He will be in contact with Deputy Mayor Barclay while he is gone.

Deputy Mayor Report

Work Crew

- Contacted Officer Hoy from Genesee County Jail to arrange for a work crew to be in the village on Saturday, May 7 and Sunday, May 8 to clean up brush, leaves, etc. in Park and elsewhere if time. They Will need rakes, gloves, wheelbarrows, etc.

Main Street Grant

- Letters of intent form 12 business/property owners in the village (higher than average percentage for participation in other communities) have been received with descriptions and estimates of restoration work to be done in their buildings. These have been incorporated as part of the attachments required for the Main Street grant application. I have begun writing the grant application which is now about 2/3 completed. Due date for application is April 29
- Received letters of support from Legislator Bob Bausch, Steve Hawley's office call and is sending one.

Community Action Day

- Discussed the flowers to be ordered with Ed Adams and Joe, then called Dave at Salmon Creek Nursery to arrange for the flowers needed for CAD, He will have them ready by Friday, May 20 for pick-up.
- Jennifer Kulikowski of the Boy Scouts contacted me to make arrangements for boys to participate in CAD.

Ward Park Dedication

- A tentative program has been put together for the dedication ceremony, it will include 2 pieces from the band, short history of Ward family and their contribution to Bergen, unveiling of plaque, and ribbon cutting, and should be approximately 30 minutes long.
- Meetings
- Cortney and I continue to meet to discuss village topics, i.e. Main Street Grant, budget, CAD, etc.

Treasurer's Report, Accounting and Bookkeeping:

- I am meeting with Tompkins Insurance in Monday April 18th at 9:00am to review our insurance policy and to fill out paperwork.
- I contacted Laura Landers regarding an Audit. She plans on performing the audit after closing the year end books in late June. She is setting a date with her staff and will contact me when she has a contract drawn up to present to the Board. Mr. Chimino asked me inquire about the

Tulley account and the Building accounts. When the Tulley work is complete all expenditures should be placed through the Buildings GL.

- Municipal Solutions placed our new BAN for bid this morning with the winner being JP Morgan Chase with an interest rate of 1.51%. Chase held our previous BAN with a rate of 1.49%
- Per the Board's request I placed an advertisement in the Democrat & Chronicle for the position of Supervisor of Public Works.
- The tax collection software company will be here May 16th to train the staff on the new program. They are also presenting the program to Genesee County on April 19th I have been invited to attend the meeting along with Deborah Leaton, Clerk of the Town of Byron.
- On Thursday April 7th I held a staff meeting to go over changes and to make sure everyone is OK with them. The staff is handling them well and many new and easier solutions have been created to streamline work.
- Mayor Marsocci and I met with a representative from IPVision and Verizon regarding a camera system in the park. I have information to present to the board.

DPW Supervisor's Report

Sewer

- 154,774 average daily flows since last report
- WWTP is on line with the internet and can be monitored in North Carolina by Kruger.
- Koester Associates to be on site April 14th to address Equipment issues

DPW

- Replacement Spiral Slide is due in tomorrow, April 14th
- Brush pickup continues on Lake Ave
- Equipment Change over from Winter to Summer operations are underway.
- Vandalism of stop signs has subsided.
- Crack seal of roads has been scheduled with Suit-Kote inc.

Electric

- Removed three trees on Munger St to facilitate reconductoring on the new poles.
- Testing of customer meters to address complaints of high reads show not faulty ITRON meters to date.
- National Grid has provided a draft proposal to engineer capacity issue of 201 Transmission Line. The fee is \$5000 for them to proceed
- Bid opening of substation breakers for Church St Substation is April 18th at 11:00am, submittals will be presented at the next board meeting for discussion and board approval.
- Mutual Aid to Spencerport on April 14th
- Mutual Aid to Churchville on April 15th

Trustee Adams asked Mr. Chimino what the \$5000 report would show us. Mr. Chimino replied that we would know how much power is available to us in that line. And would be helpful information in the future especially when our current contract comes due in 2013 and we must renegotiate with National Grid. He feels that this is an important step for the future, when at some point we will run out of additional power to provide customers. Deputy Mayor Barclay asked if there is money in the Electric Budget to pay for the study. Mr. Chimino answered in the affirmative.

A motion was made by Deputy Mayor Barclay and Seconded by Trustee Adams to pay \$5000 to National Grid for a study of the Village's Transmission Line. The motion passed by the following vote:

Deputy Mayor Barclay - aye
 Trustee Adams - aye
 Trustee Cooper - aye
 Trustee Donovan - aye

CEO/ZEO Report

New Code and Zoning Enforcement Officer Ken Kuter introduced himself to the Board and thanked them for allowing him to serve the Village. He stated that he is continuing to make progress on files in the office; it will take some time to get everything up to par. He complimented the people in the Village Office who have been helping him with the transition. The Board was urged to call him anytime.

Privilege of the Floor

Grace Gallivan gave some helpful advice to the Village Office for processing bills so none get overlooked.

Trustee Concerns

Trustee Adams – CAD Board Meeting is April 19th. Can the Sheriff Dept. be contacted to see if the work crew can paint the old Sewer Plant?

Trustee Cooper – When does yard restoration begin? Mr. Chimino replied that they will be starting in the next couple weeks

Trustee Donovan – Spoke to Professor from Alfred State regarding being a part of their program to have student create a Comprehensive Plan for the Village. We are still being considered for the program and they will let us know in May or June. If excepted it would begin in the fall.

New Business

Annual Reorganization Meeting

Appointment of Officers

- **Administrator with clerk/treasurer duties: Cortney W. Gale**
- **Deputy Clerks: Linda Austin/Tina Wilcox**
- **Deputy Treasurer: Rene Vurraro**
- **Fire Marshal, CEO/ZEO: Kenneth Kuter**
- **Village Historian: F. Eileen Almquist**
- **Deputy Mayor: Anna Marie Barclay**
- **CAB Millseat Landfill Citizen Action Board: Virginia Adams**
- **Official Newspaper: Primary - Suburban News;
 Secondary – Batavia Daily News**
- **Official Depositories: Bank of Castile and JP Morgan Chase**
- **Village of Bergen Attorney: Lacy Katzen, LLP**

- **Village of Bergen Engineer: Clark Patterson Associates**
- **Village of Bergen Accountants: Freed Maxick & Battaglia P.C.**
- **Village Election Inspectors: Vicki Almquist, Constance Fiedler, Jean Stewart, Mary Anne Cooper, Grace Gallivan, or any other trained inspector.**
- **Village of Bergen Insurance Provider: Tompkins Insurance**
- **Village of Bergen Bond Council: Hodgsons Russ, LLP**

Planning and Zoning Board of Appeals Meetings:

The regular meeting of the Village Planning Board will be the third Wednesday of each month at 7:30 p.m. in the Village Office. At the discretion of the Chairperson, the meeting may not be held due to lack of business before the Planning Board. The regular meeting of the Zoning Board of Appeals will be held the fourth Thursday of the month at 7:30 p.m. in the Village Office and will be held only when there is business before the Zoning Board of Appeals.

Appointment of Registrar of Vital Statistics:

The Village appoints Town Clerk Michele Smith as Registrar of Vital Statistics. The Village also appoints any deputies the Town Clerk may have installed in office.

Sewer Arrears Relieved:

Any unpaid sewer arrears as of May 9, 2011 will be relieved on the June 1, 2011 tax bills.

Mileage Rate:

The Mileage Rate will adjust to **.50** cents per mile.

Legal Notices:

All legal notices will be posted on the inside bulletin boards at the Village Office and Town office as well as the Community Bulletin board outside the Village Post Office. They will also be published in the official newspaper.

Bidding and Purchasing:

County and State Bids will be used and accepted in lieu of competitive bidding.

Audit and Appropriations:

Payment in advance of audit payroll expenses, payments of principal and interest on lawful outstanding debt public utility service, postage, freight and express charges of the Village of Bergen. All such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving same shall be jointly and severally liable for any amount disallowed by the Board.

Compensation of Representatives and Officials:

- Representative to CAB shall receive **\$25.00** per meeting
- Planning Board Chairperson shall receive **\$25.00** per meeting
- Planning Board Members shall receive **\$20.00** per meeting
- Zoning Board of Appeals Chairperson shall receive **\$25.00** per meeting
- Zoning Board of Appeals Members shall receive **\$20.00** per meeting
- Election inspectors shall receive **\$100.00** per day (noon – 9pm)

2011

January 1, 2011	New Year's Day
February 21, 2011	President's Day
April 22, 2011	Good Friday
May 30, 2011	Memorial Day
July 4, 2011	Independence Day
September 5, 2011	Labor Day
November 24 & 25, 2011	Thanksgiving
December 23 & 26, 2011	Christmas Eve & Christmas Day
December 30, 2011	New Year's Eve

2012

January 2, 2010	New Year's Day
February 20, 2010	President's Day
April 6, 2010	Good Friday
May 28, 2010	Memorial Day
July 3, 2010	Independence Day
September 3, 2010	Labor Day
November 22 & 23, 2010	Thanksgiving
December 24 & 25, 2010	Christmas Eve & Christmas Day
December 31, 2010 New	Year's Eve

Rules of Order:

The Village of Bergen Board of Trustees has elected to not abide by Robert's Rules of Order; instead it will adopt the following Rules of Order for meetings of the Board of Trustees.

**PROPOSED RULES OF PROCEDURE
MEETINGS OF THE BOARD OF TRUSTEES**

Regular Meetings:

The Board of Trustees shall hold regular meetings on the 2nd and 4th Wednesdays of each month. Such regular meetings shall commence at 7:00 p.m. and be conducted in the boardroom in the Tulley Building. The Board of Trustees shall determine any deviation of the foregoing paragraph.

Special Meetings:

Special meetings of The Board of Trustees are all those Board meetings other than regular meetings. The Mayor or two or more Trustees acting together upon notice to the entire Board may call a special meeting. Notice shall be given by telephone, in person, or in writing at least 24 hours in advance unless an emergency exists.

Quorum:

A quorum shall be required to conduct business. A quorum of the (5) member board of trustees shall be (3) three. In the absence of a quorum, a lesser number may adjourn and compel the attendance of the absent members.

Executive Sessions:

Executive sessions shall be held in accordance with the NYS Public Officers Law 105. All executive sessions shall be commenced in a public meeting.

Agendas:

- The Administrator - clerk/treasurer at the direction of the Mayor shall prepare the agenda. The Mayor or any Trustee may have an item placed on the agenda.
- The public may make a written request stating the specific matter to be addressed, to the Mayor to have a matter placed on the agenda.
- The Mayor will advise the Administrator - clerk/treasurer whether to place such matters on the agenda.
- When possible, items for the agenda shall be given to the Administrator - clerk/treasurer at least 24 hours before the meeting; however, items may be placed on the agenda at anytime upon the discretion of the Mayor.
- A draft agenda shall be prepared by 7pm on the Monday preceding the Wednesday meeting. If necessary, a supplement agenda shall be distributed at the beginning of the meeting.

Voting:

- Pursuant to Village Law each member of the Board shall have one vote. The Mayor may vote on any matter but must vote in case of a tie.
- A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law.
- An abstention, silence or absence shall be considered a negative vote for the purposes of determining the final vote on a matter.
- A vote upon any question shall be taken by ayes and nays, the names of the members present and their votes shall be entered in the minutes or reflected as unanimous vote.

Minutes:

- Minutes shall be taken by the Administrator - clerk/treasurer or any other person designated by the Mayor.
- Minutes shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.
- Minutes shall be taken at executive session of any action that is taken by formal vote which consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law.

Minutes shall also include the following:

- Name of the Board
- Date and time of meeting
- Notation of presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment
- Name and title of other village officials and employees present and well approximate number of attendees
- Time of adjournment
- Signature of Administrator - clerk/treasurer or person who took the minutes if not the Administrator - clerk/treasurer.

Minutes shall not contain a summary of the discussion leading to action taken or include verbatim comments unless a majority of the Board shall resolve the Administrator - clerk/treasurer to do so. Minutes shall be approved at the next board meeting. Amendments to the minutes shall require Board approval.

Order of Business:

- Call to order
- Roll Call
- Approval of Budget Adjustments

- Approval of Bills
- Approval of Minutes
- Privilege of the Floor
- Trustee Concerns
- Report of officers and committees
- Old Business
- New Business
- Adjournment

General Rules of Procedure:

- The Mayor shall preside at meetings. In the Mayor's absence the Deputy Mayor shall preside.
- The Village Board will abide by the Open Meeting Law. Robert's Rules of Order will not govern the Board of Trustees' meeting.
- The presiding officer may debate, move and take other action that may be taken by other members of the Board.
- Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.
- Motions require a second.
- A member, once recognized shall not be interrupted when speaking unless it is to call him/her to order.
- If a member, while speaking, were called to order, they should cease speaking until the question of order is determined, and, if in order, he shall be permitted to proceed.
- There is no limit to the number of times a member may speak on a question.
- Motions to close or limit debate may be entertained but shall require a majority vote.

Guidelines for Public Comment:

- The public shall be allowed to speak only during the Privilege of the Floor period of the meeting or at such other time as a majority of the Board shall allow.
- Speakers may only address items on the agenda unless otherwise determined by the presiding officer.
- The presiding officer must recognize speakers.
- Speakers must limit their remarks to five (5) minutes on a given topic, or as shall be otherwise determined by the presiding officer to keep the meeting orderly and allow time to attend to all of the matters on the agenda.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any individual member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications. The Administrator - clerk/treasurer shall present all such communications to the Board at the next regularly scheduled meeting.

Adjournment:

Meetings shall be adjourned by motion.

Amendments to the Rules of Procedure:

The foregoing procedures may be amended from time to time by a majority vote of the Board

ADVANCE APPROVAL OF CLAIMS

“**WHEREAS** the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately.”

RESOLUTION FOR ATTENDANCE AT SCHOOLS AND CONFERENCES

“**WHEREAS** there is to be held during the coming official year a) the New York Conference of Mayors Annual Meeting and Training School; b) the New York Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State Conference of Mayors Public Works School; d) Government Finance Officers Training School; e) MEUA Annual Conference for Municipal Employees and DPW Employees, and

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend said meetings, conferences or schools:

- **Administrator - Clerk/Treasurer**
- **DPW Supervisor**
- **Board Members**
- **CEO/ZEO**

Section 2. That this resolution is effective immediately.”

RESOLUTION FOR MILEAGE ALLOWANCE

“**WHEREAS** the board of trustees has determined to pay a fixed rate for mileage as reimbursement to Village Officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees will approve reimbursement to such officers and employees at the rate of **50 cents** per mile.

Section 2. That this resolution is effective immediately.”

Date of next Re-organization Meeting – Wed., April 11, 2012

A motion to approve the re-organizational appointments as noted was made by Deputy Mayor Barclay and seconded by Trustee Cooper. The motion carried by the following vote:

Deputy Mayor Barclay – aye

Trustee Adams – aye
 Trustee Cooper – aye
 Trustee Donovan - aye

Resolution 2011-04 Road Closure for Bergen Park Days Parade

The following motion was made by Trustee Cooper and seconded by Trustee Adams and was carried by the following vote:

Deputy Mayor Barclay – aye
 Trustee Adams – aye
 Trustee Cooper – aye
 Trustee Donovan – aye

WHEREAS, THE Bergen Business and Civic Association, as part of its Bergen Park Festival has scheduled a parade to take place on Saturday, June 11, 2011 at 12:00 pm,

WHEREAS, the proposed parade route is along Route 19 located within the Village of Bergen between Hunter Street and Parkview Drive,

WHEREAS, the Village Board of the Village of Bergen, New York, has determined that it is necessary to close Route 19 within the Village of Bergen between its intersections of Hunter St. and Parkview Drive in order to adequately protect the health, safety and welfare of the participants in the parade and the spectators along the route, and

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Village Board of the Village of Bergen, New York that Route 19 shall be closed within the Village of Bergen, New York between Hunter Street and the intersection of Parkview Drive and Route 262 on Saturday, June 12 at 12:00pm in order to permit the passage of a parade along said route, and

The Bergen Park Festival organizers are hereby directed to obtain all proper permits from the New York State Department of Transportation and to notify the Genesee County Sheriff and the Bergen Fire Department and to comply with all requirements of said agencies. The Bergen Park Festival organizers are further directed to make all necessary arrangements for traffic control (barricades, flag persons, signs, etc...).

BE IT FURTHER RESOLVED AND ORDERED that said road shall be reopened to passage of vehicular traffic as soon as it is practicable after the conclusion of said parade.

RESOLUTION -2011-05 Road Closure for Bergen Park Day Fireworks

The following motion was made by Deputy Mayor Barclay and seconded by Trustee Donovan and was carried by the following vote:

Deputy Mayor Barclay – aye
 Trustee Adams – aye
 Trustee Cooper – aye
 Trustee Donovan - aye

WHEREAS, THE Bergen Business and Civic Association, as part of its Bergen Park Festival has scheduled a fireworks display to take place on Saturday, June 11, 2011 at approximately 10:00 pm,

WHEREAS, the proposed fireworks display location is along Parkview Drive & currently located within the Village of Bergen between Buffalo Road and Route 19;

WHEREAS, the Village Board of the Village of Bergen, New York, has determined that it is necessary to close Parkview Drive within the Village of Bergen between its intersections of Buffalo Road and Route 19 in order to adequately protect the health, safety and welfare of the participants watching the fireworks,

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Village Board of the Village of Bergen, New York that Parkview Drive shall be closed within the Village of Bergen, New York Saturday, June 13 at 9:00pm in order to permit the fireworks display, and

The Bergen Park Festival organizers are hereby directed to obtain all proper permits from the New York State Department of Transportation and to notify the Genesee County Sheriff and the Bergen Fire Department and to comply with all requirements of said agencies. The Bergen Park Festival organizers are further directed to make all necessary arrangements for traffic control (barricades, flag persons, signs, etc...).

BE IT FURTHER RESOLVED AND ORDERED that said road shall be re opened to passage of vehicular traffic as soon as it is practicable after the conclusion of said fireworks.

Resolution 2011-06 Resolution of Support for the New York State Main Street Program

WHEREAS, the New York State Housing Trust Fund Corporation's Office of Community Renewal recently issued a Notification of Funding availability (NOFA) for the New York Main Street Grant Program, which presents an opportunity to obtain funding to stimulate reinvestment in mixed-use (commercial-civic-residential) "Main Street" buildings or neighborhoods in a specific target area and is intended to stimulate economic revitalization by providing financial incentives for the rehabilitation of traditional building stock including residential units; and

WHEREAS, the funding through the New York State Main Street Program can be used for the enhancement of properties within the Village of Bergen's "Main Street" Lake Avenue, and

WHEREAS, as part of such a grant project, the Village of Bergen intends to further enhance the aesthetic quality and economic vitality of the central business district in the Village, and

WHEREAS, business and/or property owners interested in securing grant funds through this program have been provided the opportunity to submit their proposals to the Village, and

WHEREAS, the grant will allow business and/or property owners in the Village Main Street district to implement physical improvements to their respective properties, and

WHEREAS, the Village of Bergen will support the administration of any grant funds received by securing the services of Steinmetz Planning Group as program administrator, subject to a signed contract between Steinmetz Planning group and the Village of Bergen for a fee up to \$25,000.00 (twenty-five

thousand dollars).

NOW, THEREFORE, BE IT RESOLVED, The Board of Trustees of the Village of Bergen fully supports the grant application and agrees to assist in the administration of the program if the funding application is successful.

A motion was made to adopt the resolution of support for the New York State Main Street Grant by Deputy Mayor Anna Marie Barclay and seconded by Trustee Adams. The motion was passed by the following vote:

Mayor Marsocci – Aye
Deputy Mayor Barclay – Aye
Trustee Adams - Aye
Trustee Cooper – Aye
Trustee Donovan – Aye

Resolution 2011- 07 Naming Voting Delegate for 2011 NYMPA Meeting

The following motion was made by Trustee Adams and seconded by Trustee Cooper and was carried by the following vote:

Deputy Mayor Barclay – aye
Trustee Adams – aye
Trustee Cooper – aye
Trustee Donovan – aye

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE IT BE RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

Budget Transfers

The following motion was made to accept the proposed budget transfers by Trustee Adams and seconded by Trustee Cooper and was carried by the following vote:

Deputy Mayor Barclay – aye
Trustee Adams – aye
Trustee Cooper – aye
Trustee Donovan – aye

Formation of Main St Grant Committee

Deputy Mayor Barclay asked the board to approve the formation of a Main St Committee to help facilitate the Village's requirements for the Main St Grant.

The following motion was made to form a committee for the Main St Grant by Trustee Adams and seconded by Trustee Cooper and was carried by the following vote:

Deputy Mayor Barclay – aye
 Trustee Adams – aye
 Trustee Cooper – aye
 Trustee Donovan - aye

Old Business

General and Sewer Final Budget Adoption

The vote on the 2011-2012 budget was tabled until the April 27th 2011 meeting for further review.

Budget Modification

Mr. Gale informed the board that it is necessary to perform a budget modification in order to transfer funds from the Tulley Building Bond Anticipation Note (BAN) that was previously approved by the Board as a budget transfer.

The following motion was made for a Budget Modification to be made to the 2010-11 General Budget to show an additional \$30,000 revenue from “inter-fund transfers” and be allocated to 1641.100 “Tulley Building – Labor” and 1641.400 “Tulley Building – Contractual” by Deputy Mayor Barclay and seconded by Trustee Adams and was carried by the following vote:

Deputy Mayor Barclay – aye
 Trustee Adams – aye
 Trustee Cooper – aye
 Trustee Donovan - aye

Executive Session

A motion was made by Deputy Mayor Barclay to enter into executive session to discuss employee matters and seconded by Trustee Cooper. The motion was passed by the following vote:

Deputy Mayor Barclay – aye
 Trustee Adams – aye
 Trustee Cooper – aye
 Trustee Donovan – aye

The Board entered into executive session at 9:05pm

A motion was made by Trustee Cooper to exit executive session and seconded by Trustee Donovan. The motion was passed by the following vote:

Deputy Mayor Barclay – aye
 Trustee Adams – aye
 Trustee Cooper – aye

Trustee Donovan – aye

The Board exited executive session at 9:28

A motion was made by Deputy Mayor Barclay and seconded by Trustee Adams to adjourn the meeting.

The motion was carried by the following vote:

Deputy Mayor Barclay - aye

Trustee Adams - aye

Trustee Cooper - aye

Trustee Donovan - aye

The Meeting was adjourned at 9:30

Respectfully submitted,

Cortney W. Gale

Village Administrator