

**Regular Board Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm March 9th 2011**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay
Trustee Adams
Trustee Cooper
Trustee Ruffin

Also present were: Grace Gallivan, Joe Chimino, Cortney Gale, Tom Williamson, Kevin Donovan, Don Donnelly and Eric Wies.

Approval of Bills

A motion to approve the bills was made by Trustee Cooper and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Ruffin -aye

Approval of Minutes

A motion to approve the meeting minutes for February 23rd was made by Deputy Mayor Barclay and seconded by Trustee Cooper. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Ruffin - aye

Mayor's Report

- Meeting with Mike Garland from Monroe County regarding the Host Community Agreement for the Millseat Landfill. Don Cunningham and Joe MacConnell will also be attending.
- Byron Bergen Central School is suing Monroe County over the Host Community Agreement.
- Presented Cindy Jones a certificate for her 25 years of service to the community as Karate instructor.
- Old copier has be delivered to the Historical Society

Deputy Mayor Report

Tulley Building

Genesee County Jail (Officer Peter Hoy — Community Work Crew Officer)

arrived on March 5th and 6th with a work crew to dig out the east portion of the basement to prepare for wall supports and cement floor which will support the construction of the document storage room. Kirk, Tom, and Chris were working with the group on Sat, Kirk, Tom, and Kevin on Sunday.

Main Street Grant Meeting

- Cortney and I have met with Steve Phillips, Dave Henry (Legion), Gerda (Morgan's Place) Barry Miller(Miller's Millworks), Joe Nenni (town properties), and Kim Wannake individually to discuss their interest in the Main St Grant opportunities, and to determine the overall work being considered on their property. We will continue these conversations in order to accurately depict the needs of the property owners in the grant application.

Sewer Payments

- On Monday, 2/28/11, Ralph, Ginny, Cortney and I met with Jeff Smith and Laura Landers(phone) to discuss sewer debt charges, payments, Developed a projected sewer revenue/payment schedule for the 30 years of the loan as a place to start planning the implementation of a schedule.

Student Art Work

- An invitation has been extended to Matt Bertram (HS art teacher), the artists and their parents to present the art pieces to the board at the next board meeting. They will be presented with a certificate and voucher for a \$50 savings bond.

Treasurer's Report, Accounting and Bookkeeping:

1. We had a meeting with Jeff Smith from Municipal Solutions & Laura Landers on February 29th to discuss the \$462,000 BAN for the Tulley Building, the O&M and hook up charge from the School, and the Waste Water Treatment Project Bond. They recommend the following:
 - Roll the BAN over for another year. We must make an interest payment but we are not required to make a principle payment.
 - Put the O&M into a Deferred Revenue account withdrawing the necessary amount each year. Use the Connection Fee to decrease the principle of the Bond.
 - Laura is preparing journal entries, and Jeff is putting together numbers for different scenarios.
2. The Main St Grant meeting interviews are going well. There is still a lot of interest. We may have to apply twice to get enough funds for all the projects are completed.
3. The new copy machine was delivered and we were trained on it. With all the added features and lack of break downs we have saved a lot of time. The old copier was delivered to Historical Society by Chris, Kevin, Kirk and I. They were very appreciative.
4. I spoke to Laura Landers regarding the Audit, she said that we could pay over two fiscal years, and will bill us as such. She is sending Jennifer tomorrow, March 10th, to review our books so they can put together a proposal.

5. The NYCOM Annual Meeting in Saratoga is from May 26th to May 28th. I would like to attend, this is a shorter conference than the NYCOM Fall training school, and I would only be out of the office Tuesday, Wednesday, and Thursday. Spending two nights. The information and contacts I make are extremely valuable. Example: New Election Rules
6. We have bond payments due in the next two months totaling \$241,463.25. We received the request for final payment on the old WWTP for \$46,732.50, due 4/15
7. The website is coming along wonderfully; we are even more ahead of schedule than before. He is working on building the pages with the information I provided, but there is much more to put together.
8. The election is Tuesday March 15th 12:00pm-9:00pm, I double checked with NYCOM to be sure that my paper ballot was correct. I emailed our village resident list a copy of the Legal Notice of the election, posted the notice on the door, at the Post office and the Library. I created a bigger, easier to read, notice to place at Ralph & Rosie's and our front window.
9. Village of Bergen Refuse Tags have been ordered after a few problems with the proof department. They should be delivered hear next week.
10. We are getting close to Tax time. Genesee County has moved back their dates we have to have unpaid sewer bills to them to May 9th. I would like to inquire if the Board has considered my proposal to purchase tax software.

A motion was made by Trustee Cooper and seconded by Trustee Adams purchase to purchase Tax collection software from BAS for up to \$1600. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
 Trustee Adams - aye
 Trustee Cooper - aye
 Trustee Ruffin – aye

DPW Supervisor's Report

Sewer

- 150,000 average gallons per day
- Update on WWTP deferred to Eric Wies of Clark Patterson Lee

DPW

- Routine Maintenance
- Filling of pot holes on Village streets
- Dealing with snow & ice
- Our salt spreader sustained extensive damage while backing up, hitting a utility pole in the Buffalo St. Municipal Parking Lot. An accident report has been filed at the office. No injuries we sustained. Our insurance carrier is handling the claim. The salt spreader has been repaired and is back in service.

Electric

- Annual Inventory of stock is complete and totals turned into office
- Testing of electric meters to verify accuracy to satisfy customer's complaints is ongoing. To date none of our meters have failed testing.
- Repairing streetlights

- Infrared of electric infrastructure is scheduled for March 10th weather permitting as sun glare makes for bad testing.
- Annual testing of the bucket and digger derrick trucks were conducted on March 9th. The test is required by OSHA.
- Met with National Grid representative Sarah Stintz on February 24th 2011. We discussed the replacement of Bissell Rd and Gibson Place switches, as well as capacity issues on the 201 transmission line. We also discussed the interconnection agreement that they have proposed to the MEUA.
- APPA legislative rally was very well attended. I was proud to represent the MEUA at the event held in Washington DC on February 28th – March 2nd. Approximately 3000 delegates were in attendance to promote public power.

CEO/ZEO Report

- Working on structural work of Tulley Building, ordered steel to hold up a beam that was cut by previous owners.
- Cement for foundation support will be coming soon.
- Capwell house has been sold, new owner starting to renovate.
- Kim Wanneke interested in putting restaurant at 26 N Lake, referred to planning board
- Still trying to get answers from District Attorney's office to prosecute code offenders

Privilege of the Floor

Donald Donnelly of 23 Leroy St asked the Board to enforce the Zoning laws by getting rid of the unlicensed vehicles in the Village. He as 4 neighbors with 2 registered cars each.

Trustee Concerns

Trustee Cooper had Mr. Gale look into the revenue received from "Franchise Fee" he felt the projected amount was low in the Tentative Budget. Mr. Gale found that he was correct that there was an additional \$6,000 in fees to be included.

New Business

Bulk Pick-Up Date - the Board set the annual bulk refuse day for Saturday May 7th. Mr. Gale will contact Heberle to schedule.

Sewer Budget/ Debt – A Sewer Budget meeting was set for 6:00 on March 23rd. Deputy Mayor Barclay presented the Board with information on a way to pay the new Sewer Bond that will increase the debt charge to residents minimally over the next 30 years.

Old Business

Tulley Building Excavation – The Board discussed excavation of the Tulley Building Basement by the community service workers. It was decided to stay with the original plan and excavate only the area necessary for the archive room. The workers will only be needed for one additional day.

Sewer Project Update – Eric Wies from Clark Patterson Lee updated the Board on the Sewer Project.

- Screen filter, digester parts have been installed
- Contractor will be on hand next week to iron out last few kinks
- Still \$100,000 available for use on the project. Lift station repair is extremely important, would like to see repairs to old plant.
- Suggests turning the old sewer plant holding tank into a “Reed Bed” to handle solid waste.

Mayor Marsocci asked if the Reed Bed would be an odor problem. Mr. Wies said it wouldn't. Trustee Cooper suggested after the cost of repairs to the lift station are determined if there is enough funds left the Reed Bed should be done. The Board agreed.

Mr. Wies also discussed a Park Grant. There are funds available for our parks, the first step is to create a comprehensive plan for them. Trustee Ruffin is starting a Park Committee and suggested that they work together on the plan.

A motion was made by Trustee Adams and seconded by Trustee Ruffin to enter executive session to discuss employee matters at 9:00pm. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
 Trustee Adams - aye
 Trustee Cooper - aye
 Trustee Ruffin – aye

A motion was made by Trustee Adams and seconded by Deputy Mayor Barclay to exit executive session at 9:50pm. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
 Trustee Adams - aye
 Trustee Cooper - aye
 Trustee Ruffin – aye

A motion was made by Trustee Ruffin and seconded by Trustee Cooper adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
 Trustee Adams - aye
 Trustee Cooper - aye
 Trustee Ruffin – aye

The meeting was adjourned at 9:51pm

Respectfully submitted,

Cortney W. Gale
 Village Administrator