

**Regular Board Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm March 23rd 2011**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay
Trustee Adams
Trustee Cooper
Trustee Ruffin

Also present were: Cortney Gale, Joe Chimno, Grace Gallivan, and Kevin Donovan

Approval of Bills

A motion to approve the bills was made by Trustee Cooper and seconded Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Ruffin – aye

A motion to approve the sewer project bills was made by Trustee Adams and seconded by Trustee Ruffin. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Ruffin - aye

Approval of Minutes

A motion to approve the meeting minutes for March 9th 2011 was made by Trustee Adams and seconded by Trustee Ruffin. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye
Trustee Ruffin – aye

A motion to approve new members of the Fire Department was made by Trustee Cooper and seconded Trustee Admas. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams - aye
Trustee Cooper - aye

Trustee Ruffin – aye

Mayor's Report

- Attended the Hard Hat show in Syracuse. Brought back literature on trailers for heavy equipment.
- Discussed Planning Board Chairman with Kevin Donovan, Vickie Almquist seems to be the only one interested, will contact other members to make sure. He will appoint a Chairman soon.
- Code and Zoning Officer position is posted in the papers. There were only 25 permits given out last year, the Town of Bergen pays their Officer \$16,000 per year. \$8000-\$10,000 should be adequate pay for the position.
- Meeting with Monroe County at Millseat Landfill at 2:00pm on March 24th. Attending are Cortney Gale, Barry Miller, Don Cunningham, and Joe MacConnell.
- Received \$1.00 payment for Robbin's Brook Park
- No responses from Candidates for DPW Supervisor at this time. Have received three for Code and Zoning Enforcement officer.
- Spoke to Verizon about phone plan and Remote Camera's for Hickory Park
- Attended Bergen Business and Civic Association meeting to present information on the state of the Village.

Deputy Mayor Report

Tulley Building

- Officer Hoy and work crew returned to complete dirt removal from basement floor On March 12th. I sent a letter of appreciation for Officer Hoy on behalf of the village. He said that he would be happy to return to the village with his crew for further work as needed.
- Had several discussions with Tom W. as to path forward for the Tulley Building, basement progress and readiness for the document storage room assuming we receive the grant (notification June 25, 2011). South wall support beam will need to be installed this spring. I would like to propose that Kirk R. coordinate this project.

Main Street Grant

- Meetings with business/building owners continued (Dr. Amy Mercovich), will be sending a packet to Leon Katzen to encourage participation. Requests to Bob Bausch, Assemblyman Hawley, Senator Ranzenhofer, Senator Gillabrand, and Senator Schumer for letters of support for the grant application will be mailed Thursday. Sketches for the landscape of the village downtown district, mural opportunities for the Phillips building, and park and parking lot upgrades are being investigated. A resolution from the board supporting the application and project is needed.

Sewer Payments

- The final payment for the current sewer debt is April, 2011, the first payment for the sewer plant upgrade is Nov 12, 2011. We have agreed to continue debt service billing for the months in between (and have been given approval to do so). It will be necessary to notify the community of this billing. A payment schedule for the new payments was completed for board to consider.

Student Art Work

- Students will present artwork to the board at the 3/23/2011 board meeting. The students will be presented with \$50 savings bonds and certificates of appreciation.
- Name plates for each piece of artwork have been ordered.

Community Action Day

- An invitation has been sent to the Girl Scouts inviting their participation on May 21st, and a community invitation was in the last newsletter. Researched magnets to be printed for volunteers; 25 free with shipping. Sent a list of plants to several garden centers to check availability and cost. The format of the day may need to change due to availability of help. to

Meetings

- Cortney and I continue to meet weekly, topics include: refuse bag tags (begin sale of tags in Aug. or after bag inventory exhausted), sewer payments, Main St grant, insurance for slide damage, computer maintenance person, website progress, CAD, ads for DPW Supervisor and COE, etc.

Treasurer's Report, Accounting and Bookkeeping:

1. I am attending a seminar Friday March 25th in Batavia from 9am-11am. It is hosted by Laura Landers and Jeff Smith and will discuss changes in accounting rules and regulations know as GASB-54 (Governmental Accounting Standards Board statement # 54).
2. The final sewer bond payment for the old sewer plant is included in the bills. The first payment for the bond for the new facility is due November 12th, 2011 for \$85,000.
3. I continue to write information for the website, don't forget to give me your bio information.
4. The election went smoothly. I made sure the election inspectors had everything they needed and were well fed. There were 38 votes cast. Congratulations to the winner Kevin Donovan.
5. The Village of Bergen Refuse Tags have arrived. They came in 30 very large rolls. Does the board wish to offer both bags and tags at the same time or just sell bags until they are gone?
6. I contacted Heberle Disposal regarding the date for our annual bulk pick up. They are unable to schedule the pick up for the May 7th they asked if May 14th would be acceptable.
7. The Mayor, Trustee Elect Donovan and I attended the BBKA meeting on March 21st. We spoke to them about grants, PPAC, sewer project, and Vandalism in the Village.
8. The CEO/ZEO and DPW Supervisor positions have been posted in the Daily News, Craigslist, Rochesterhelpwanted.com. I have only received two resumes to date.
9. I submitted a claim for the slide in Hickory Park to our insurance agency. We are being paid full replacement value of \$5300 minus the deductible of \$1000.
10. There are a unusually high number of people on the shut off list this month, we started with 63, 17 have paid leaving 46 who will be disconnected on March 31st unless payment is made.
11. I will be working a half day on March 31st in observance of Opening Day of Baseball Season.

DPW Supervisor's Report

Sewer

- 165,334 Average daily flow

- March 28th Koester and Kruger to be on site at waste water treatment plant to cover punch list items with Bruce.
- Awaiting final quote for WWTP roof replacement
- No new mechanical problems to report

DPW

- Street sweeping of the Village Streets is scheduled for April 4th
- Removed and replaced vandalized road signs throughout the village. Sheriff Dept. notified. To date \$650.00 worth of damages
- Brush pick up resumes March 28th
- Dpw crews installed concrete curbing in the basement of the Tulley Building to support the foundation at the finished floor height. Concrete pads were also poured to support 8 foot I beams which will support the foundation wall on the south side of the basement wall.
- Replacement spiral slide for Hickory Park is on order.

Electric

- Infrared infrastructure to identify trouble spots
- Infrared of homes for heat loss has begun
- Repairing-replacing street lights throughout the Village
- I will be in Saratoga Springs for MEUA business on March 29th and will return March 31st
- New bid specs for the substation breakers will be in house on March 28th We will go out for bid immediately.

Privilege of the Floor

Karen Fisher lives on the corner of Lake and Bissell Roads asked the Board to plant trees or bushes around the Sewer Treatment Plant so she can't see Facility. She provided pictures from her home.

Grace Gallivan acted as an Election Inspector for the March 15th Village Election commended Mr. Gale for a good job running the election and taking care of the inspectors need throughout the day.

Trustee Concerns

Trustee Adams - Thanked Trustee Ruffin for his year of service to the Village and asked that he stay on as the Board's representative to the Black Creek Watershed Committee and to head the Hickory Park Committee. All of which Trustee Ruffin agreed to do. Trustee Adams also asked that the awnings be put back up by Easter.

New Business

Planning Board Chairman – Mayor Marsocci spoke to Kevin Donovan who suggested Vickie Almquist for the position of Planning Board Chairman. The Mayor will speak to other members of the Planning Board to be sure they aren't interested before he appoints Vickie.

Reorganizational Meeting – The annual reorganizational meeting has been scheduled for the April 13th meeting. The board will also host the Public Hearing for the 2011-2012 General and Sewer budgets at 6:45 that evening.

Sheriff Dept Work Crew -Deputy Mayor Barclay stated that she sent a thank you card for their help and Officer Hoy told her that they have many weekends open for work. Trustee Adams suggested that the

crew be used the weekend before Community Action Day to clean up the parks. DPW Supervisor Joe Chimino asked if they could be used to paint the old sewer plant building. Deputy Hoy will be contacted to set up dates.

Resolution for MEUA Voting Delegate

RESOLUTION

At a regular meeting of the Board of Trustees of the Village of Bergen, New York, held on March 23rd, 2011, the following resolution was adopted:

WHEREAS, The Board of Trustees of the Village of Bergen, NY is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 27 and April 28, 2011 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Cooper and seconded by Deputy Mayor Barclay to accept the resolution. The motion passed by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams -aye
Trustee Cooper - aye
Trustee Ruffin - aye

Old Business

Community Action Day – Community Action Days is scheduled for May 21st.

Sewer Bond - Deputy Mayor Barclay asked that a letter be sent to residents with the next sewer billing informing them that we paid the last payment on the old sewer bond on April 15th and will continue billing for the new sewer bond due November 12th 2011.

A motion was made by Trustee Ruffin and seconded by Trustee Adams adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Barclay - aye
Trustee Adams -aye
Trustee Cooper - aye
Trustee Ruffin - aye

The Meeting was adjourned at 8:27

Respectfully submitted,
Cortney W. Gale
Village Administrator