

**Regular Board Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm February 23<sup>rd</sup>, 2011**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

Also present were: Tally Almquist, Cortney Gale, and Kevin Donovan

Absent: DPW Supervisor Joseph Chimino to attend MEUA Conference and CEO/ZEO Tom Williamson.

**Approval of Bills**

A motion to approve the bills was made by Trustee Cooper and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay -aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin – aye

A motion to approve the Sewer Project bills was made by Trustee Adams and seconded by Trustee Ruffin. The motion was carried by the following vote:

Deputy Mayor Barclay -aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin – aye

**Approval of Minutes**

A motion to approve the meeting minutes for February 9<sup>th</sup> 2011 was made by Deputy Mayor Barclay and seconded by Trustee Ruffin. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - abstain  
Trustee Ruffin - aye

**Mayor's Report**

- Contacted Assemblyman Hawley for Ward Park Dedication, he is available June 23<sup>rd</sup>.

- Met with Don Cunningham and Joe MacConnell about the Host Community Agreement. They would like to set a meeting with Mr. Garland from Monroe County. Would like to talk in Executive Session as what our next step will be.
- Have two copies of the Millseat landfill modification agreement the office.
- Main St. Grant presentation was good and things look positive.

Trustee Adams requested that Mayor Marsocci inform the board when the meeting with Mr. Garland will be held.

### Deputy Mayor Report

#### **Tulley Building**

- Genesee County Jail (Officer Peter Hoy — Community Work Crew Officer) will be arriving on March 5<sup>th</sup> and 6<sup>th</sup> with a work crew to dig out the east portion of the basement floor to prepare for wall supports and cement floor. After meeting with Joe, Tom, Kirk, and John Blemmer on specifics of the work to be done. Tom and Kirk have marked out the area, and arrangements have been made for jackhammers, shovels, pails, conveyor belt, truck, etc for the two days. Discussed progress being made on the 2<sup>nd</sup> apartment with Kirk and Tom

#### **Main Street Grant Meeting**

- The February 16th informational meeting held for the Main Street Grant project 1e was well attended. Cortney and I are following up by arranging meetings with building and business owners. Spoke to Theresa Alexander, president of historical society, who has expressed interest as well. We are registered....the process is started.

#### **Ward Park Dedication**

- The date for the dedication has been set for Tuesday June 21<sup>st</sup>. Tally and I will set up a meeting with participants to make plans for the day.

#### **Sewer Payments**

- April will be the pay-off for the current sewer debt. We have discussed how we will go about billing for the sewer treatment plant upgrade and have received permission to continue billing between the end of this project and the beginning of the next. I would like to propose that we send a letter of explanation to residents, and hold an informational meeting with assistance from municipal solutions, etc.

#### **Garbage bag stickers**

- Sample stickers for trash bags were sent by Maverick Label Co. for us to consider. We are currently purchasing 30,000 bags for 28 cents each (\$8000 plus), stickers (30,000) would be 6 cents each (\$1689.64) for 6 1/2 x 6" fluorescent orange with black lettering. (Quote is good for 30days — until 3/10)

### Treasurer's Report, Accounting and Bookkeeping:

- Jeff Smith from Municipal Solutions & Laura Landers will be meeting with me on Monday February 28<sup>th</sup> at 3:30pm to discuss the sewer funds from the school. If anyone would like to join us your more than welcome.

- The Main St Grant meeting went very well with a lot of interest showed. Sue Davis brought a copy of Churchville's grant application today. She was involved in the grant process at the village level and with the Chamber of Commerce; we will be able to use her as a resource for the project.
- The new copy machine was dropped off Tuesday. They are coming tomorrow, February 24<sup>th</sup> to install the machine and train us on its use. I was able to negotiate an additional feature that works like an introduction to Document Management. When it scans a document it will also file it in the computer folder you designate. This will be helpful for Vouchers, Sewer project, and grant information.
- We tentatively budgeted \$7000 for an audit by Laura Landers for next fiscal year. We have \$4000 left in the budget line that we pay her from. If they would bills us in two different installments in two different FYs we would only have to budget \$3000 for next year. With us intending to complete the AUD & PSC ourselves we wouldn't have to increase that budget line from last year.
- Linda is back to work and doing fine. She has been teaching Tina the ropes. Her eyes were worked on last week and she can see much better. Her kidney doctor gave her a good report on Monday.
- I held a staff meeting on Monday 14<sup>th</sup> since it wasn't just Rene and I. I went over with everyone what their rolls are and what my expectations will be now that Linda is back and Tina is up to speed. Our focus is Training, Streamlining and Organizing.
- The board asked me to find information regarding the cost of a few items. An AED costs about \$1500. A Projector that connects to a computer for presentations can be purchased for as little as \$300 and as much as \$2000. A screen for the projector would cost about \$150. I have changed my mind regarding a fire proof 3 drawer filing cabinet after I found that it would cost over \$1600. There should be a cheaper way to put a lock on the current safe.
- Sewer Bills are due March 2<sup>nd</sup>. We currently have 18 people on the Shut off list.
- Milhurst Construction notified us that the NYS DOT will be leaving Mom's Mall at the end of the month.
- Funds were received in the amount of \$20,780.13 from Crown Castle for the annual Cell Tower rental. I have not heard from them recently regarding a new offer to extend the contract.
- I am working on the content of the website, writing and collecting the information that will be put in the site. We are ahead of schedule; Jim has the coding done for the homepage and is now working on the inner pages.
- Announcement of Election was sent to the Daily News for publication and posted around town.

### **DPW Supervisor's Report**

Mr. Chimino was absent; his report was read by Mr. Gale.

Sewer

- 128,000 average gallons per day.
- Koester + Kruger to be on site in 2 – 3 weeks at which time they should be able to deal with the minor problems that Bruce is now dealing with. The Hope is the Plant will be fully commissioned at that time.

#### DPW

- Above average maintenance of snow plow and salting equipment due to the harsh winter. A great job dealing with the snow removal operations and being available after hours for snow and ice removal.
- Tulley Building report deferred to Tom Williamson.
- One hour electric outage on 2/18/11 was caused by high winds. Power was interrupted on feeder #2 from 6:30 – 7:30pm.
- Meeting is scheduled with National Grid on Feb. 24<sup>th</sup> at 1:00pm here at the village office to meet with our new transmission line manager and to discuss capacity issues of the 201 transmission Line.
- Annual inventory is complete and 95% of stock has been relocated to the electric facility building located next to the Church St. substation.
- With spring around the corner and a growing list of work to complete in our electric system the need for two full time linemen is necessary. I have filled in for the past 15 weeks since the lineman vacancy occurred and it is becoming a burden trying to manage time for all of my duties. With all due respect to the Board I ask for your prompt attention addressing this matter.
- As president of the MEUA I will be attending the APPA (American Public Power Association) Legislative Rally in Washington DC I will be leaving Sunday Feb. 27<sup>th</sup> and will return the evening of Wednesday March 2<sup>nd</sup>.

#### **CEO/ZEO Report**

Absent

#### **Historian**

Village Historian Tally Almquist is working on Bergen Resident's involvement in the Civil War and the Ware of 1812. She is also putting together information for the Ward Park Dedication and will attempt to track down decedents of the Ward family to attend. The Ward family also helped develop areas of Monroe County, Iowa, Nebraska, and Illinois.

#### **Privilege of the Floor**

Kevin Donovan asked if the Village gets any additional money from the Cell Tower for each individual carrier. He also brought up the 7.5% the Village can get for administering the Main St. Grant.

#### **Trustee Concerns**

**Trustee Cooper** – Spoke about the pending Union negotiations and asked Mr. Gale to update the Board regarding his contact with the Union representative.

**Trustee Ruffin** –

- New maps for the Black Creek will be available at the next meeting

- Would like to organize a Park Committee to better utilize Hickory Park. If there is more activity at the park they should be less vandalism and we may not have to purchase an expensive camera system. The committee could do fund raisers and do work on the park themselves which would also save the Village money.
- Organizing a 3 man Basketball tournament for Park Days. Interested in having a Village vs. Town game, not necessary Basketball.

#### **Trustee Adams**

- A number needs to be advertised to call when the power is out
- March is Art Appreciation Month. We are on Go Art's list to receive art.
- Would like to thank Deputy Mayor Barclay and Rene Vurraro for doing a wonderful job organizing Sharon Lehmann's retirement party.

**Deputy Mayor Barclay** - was happy that the Village Newsletter wasn't printed this month just for the sake of printing one. When there is a lack of information a letter from the Mayor or a Board Member could be used instead and the historian could put in a full article.

### **New Business**

#### **Refuse Tags**

A motion was made by Trustee Adams and seconded by Deputy Mayor Barclay to purchase 30,000 Refuse stickers for 6 cents apiece.

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin – aye

#### **Appointment of Fire Department Members**

A motion was made by Trustee Cooper to approve Jacqueline Henniger, Tyler Pratt, Jon Pratt, Zachary Merica, and Dakota Lage as member of the Bergen Fire Department. The motion was seconded by Deputy Mayor Barclay and was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin – aye

### **Old Business**

#### **Host Community Agreement**

The board decided to discuss the next step in negotiating the Host Community Agreement in Executive Session

A motion was made by Trustee Cooper to enter executive session at 8:36 and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin – aye

A motion was made by Trustee Adams to exit executive session at 10:40 and seconded by Deputy Mayor Barclay. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin – aye

A motion was made by Trustee Ruffin and seconded by Trustee Adams adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

The Meeting was adjourned at 10:42

Respectfully submitted,

Cortney W. Gale  
Village Administrator