

**Regular Board Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm January 26, 2011**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Barclay  
Trustee Adams  
Trustee Cooper  
Trustee Ruffin

Also present were: Cortney Gale, Joseph Chimino, Thomas Williamson, Tally Almquist, and Kevin Donovan

**Approval of Bills**

A motion to approve the bills was made by Deputy Mayor Barclay and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

**Approval of Minutes**

A motion to approve the meeting minutes for January 26<sup>th</sup> 2011 was made by Trustee Cooper and seconded by Trustee Ruffin. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

**Mayor's Report**

- Village Hall Apartments - Apartment one is complete and looks great, Kirk Robertson will be moving in soon. The next apartment to be renovated is apartment two. There may be enough room upstairs to make a third apartment in the front half of the building. Less should be spent on the renovation of apartment number two.
- Has plan to reorganize the DPW and Electric, will explain in executive session

**Deputy Mayor Report**

- Have spent a considerable amount of time on the Achieve Grant, putting information together and directing the process. Would like to thank Rene, Tom, and Cortney for all their help.
- Sharon Lehmann's retirement dinner has been scheduled at Bohn's restaurant on February 18<sup>th</sup> at 6:00pm with a cost of \$25.
- Main St Grant meeting will be held at the Village Hall on February 2<sup>nd</sup> at 7:00pm

- Triangle Club would like to help with the Ward Park Dedication. Byron-Bergen Elementary School band will be at the event. A date needs to be chosen.
- Helped interview candidates for the part-time Clerk-Typist Position on January 17<sup>th</sup>

### **Treasurer's Report, Accounting and Bookkeeping:**

- I am meeting with Jeff Smith from Municipal Solutions on Wednesday February 2<sup>nd</sup> to discuss the funds from the School for the Sewer. We are also going to discuss the options on the 462K BAN. He expressed to me through e-mail that renewing it may be the best option at this time.
- We are up to date on all reports and necessary paperwork. Tina has been doing an excellent job filling in for Linda. I would like to thank the Board and Mr. Chimino for their help and understanding the last few weeks as we try to work through these difficult times.
- I had a conference call with Jim Kane on Wednesday January 19<sup>th</sup> to start the Website project. We are currently working on the layout of the site, if anyone has ideas that they would like to see included in the site now is the time to let us know.
- Sewer Bills will be printed this week to be sent out Monday; we have a large group on our shutoff list but anticipate all but a few coming in by the dead line.
- Royal Employer Services is an organization through GCSA that provides the Village with arbitration, counseling for employees and families, and referrals to other help. The cost is \$650 a year is this something the Board wishes to continue?
- Archive Grant – working with Mrs. Barclay, Rene, Tom, and Stacy Stanton our grant writer to get the grant completed. The grant is on track to be completed and sent Friday.
- Letters were sent out to property owners for the Main St Grant meeting, to date I have received seven responses. Maureen Palumbo who will be presenting information at the February 2<sup>nd</sup> meeting asked to have a projector available. In the last few months there have been many occasions where a projector was needed. Would the Board entertain the idea of purchasing a projector?
- The board asked how much money we have left from the Tulley Building BAN at the last meeting; to date we have used \$218,154.28 of the \$334,000 leaving \$113,845.72 available. Kirk and Tom's work on the roof, as well as the material purchased by the Village should be calculated and taken from these funds to replenish the Tulley Building accounts.
- Gretchen asked that we purchase a new vacuum cleaner. She presented me with a list of acceptable models. Her first choice is \$169.00.

### **DPW Supervisor's Report**

#### Sewer

- 124,000 Average gallons per day flows, new process is now online
- Craig Jackson of the DEC toured the new WWTP to witness its operation and was very impressed
- Contractor is currently removing the old final filter from the original building
- WWTP operator is becoming familiar with the new process and total operation of the facility

## DPW

- Snow and ice operation ongoing
- CPR and AED training performed January 18<sup>th</sup> at the Village Hall
- Final inspection was approved for Apartment one on Monday January 24<sup>th</sup>

## Electric

- NYPA - no reduction in firm Hydro Allocation for the month of February.
- Church St Substation equipment - 3 cooper reclosures that were awarded to Tom Zang after competitive bid fell through. His company is no longer allowed to distribute cooper reclosures. I am researching a square D breaker as a possible substitute, it happened to be in the same price range. We will have to go back out for bid due to the passing time and possible change of equipment.
- Provided mutual aid to Churchville today to assist them in their system voltage upgrade from 4160V to 12,470V
- Installed Lights and outlets in electric warehouse on Church St.
- Have begun moving electric inventory from Lake St. shop to Church St warehouse as part of yearly inventory process.
- Received training from rep on the use of our infrared camera. We will be scanning our entire system to identify trouble spots. We can also now infrared homes as a service to our customers. I have provided a sample for the boards viewing.

### **CEO/ZEO Report**

- I have been in contact with a Mr. Steve Ruf of Holley about the purchase of 65 S. Lake. He is waiting on final paperwork from owner Thomas Capwell. Mr. Ruf also purchased property on Gibson Place. Mr. Ruf plans to remodel and rent the building.
- I have put together the Accusatory Instrument for the Town of Bergen Court per conversations with the District Attorney and hand delivered it the Honorable Robert Swapcinski for review as well as the District Attorney to bring the case to court
- I have given all the information on the possible building of a records room in the basement for our grant application to Deputy Mayor Barclay.

### **Historian**

Historian Talley Almquist has decided to stop writing about the War of 1812 until next year when it is the 200 year anniversary. She will begin writing histories of local organizations to help promote new interest in the groups.

### **Privilege of the Floor**

None

### **Trustee Concerns**

Trustee Adams -

- Meeting with Joe MacConnell and Mr. Gale to review the Fire Department financials on February 2<sup>nd</sup> at 10:00am at the Village Hall.
- There was a very nice article in the Batavia Daily News about Bergen resident Rachael Millspaugh.
- The Open House at the Mill Seat Landfill will be July 28<sup>th</sup> 2011

## New Business

### **Tulley Building Plan**

*Deputy Mayor Barclay* would like to put a plan in place for work on the Tulley Building. The next steps should be the reinforcing of the basement walls and South wall. Money also needs to be dedicated to the cement the basement floor for the Achieve grant if we are to receive funds.

*Tom Williamson* stressed that the reinforcement of the two walls are important to the structural integrity of the building and should be done soon. The basement wall reinforcement could be done by concrete or steel pillars which would work equally well. He suggests we hire a contractor to put in concrete pillars. Mr. Williamson also feels the fire alarm system in the basement needs to be addressed.

### **Budget Meeting**

The next budget meeting was set for February 7<sup>th</sup> at 6:30pm

### **Robbin's Brook Park Resolution**

A motion was made by Deputy Mayor Barclay and seconded by Trustee Cooper to accept the following resolution.

#### **RESOLUTION AUTHORIZING TRANSFER OF REAL PROPERTY**

**WHEREAS**, the Village of Bergen (the "Village"), a municipal corporation organized and existing under the laws of the State of New York, is the owner of a parcel of land consisting of approximately 27½ acres situate in the Town of Bergen, located at 7460 Townline Road, more particularly identified as tax account # 14-1-2 (the "Property"); and

**WHEREAS**, the Village acquired the Property for no consideration and as a gift from the heirs of William and Grace Peck by Deed dated August 22, 1962; and

**WHEREAS**, during the period of its ownership, the Village transferred primary care and maintenance of the property to the Town of Bergen; and as consideration therein permitted the Town to otherwise utilize the Property for its own municipal purposes; and

**WHEREAS**, the Village having determined the Property to be surplus and no longer needed for Village purposes and in consideration of the Town's undertaking of the care and maintenance of the Property now, and in the future, including, but not limited to, the maintenance of a public park on the Property;

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Bergen, in a regular session duly convened, hereby authorizes and directs the Mayor of the Village to accept the offer from the Town of Bergen to purchase the Property, and further authorizes, directs and empowers the Mayor of the Village to execute and deliver to the Buyer the Deed and any other documents necessary and reasonable to convey the Property recited herein.

The motion was approved by the following vote:

Mayor, Ralph Marsocci	Aye <u>  X  </u>	Nay _____
Trustee, Anna Marie Barclay	Aye <u>  X  </u>	Nay _____
Trustee, Virginia Adams	Aye <u>  X  </u>	Nay _____
Trustee, Paul Cooper	Aye <u>  X  </u>	Nay _____
Trustee, Timothy Ruffin	Aye <u>  X  </u>	Nay _____

**Appointment of Clerk-Typist Position**

A motion was made by Deputy Mayor Barclay and seconded by Trustee Adams to fund the Clerk-Typist Position. The motion was defeated by the following vote:

Deputy Mayor Barclay - nay  
 Trustee Adams - nay  
 Trustee Cooper - nay  
 Trustee Ruffin - nay  
 Mayor Marsocci - nay

A motion was made by Trustee Cooper and seconded by Deputy Mayor Barclay to approve the Fire Departments election of Jason Best as a member. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
 Trustee Adams - aye  
 Trustee Cooper - aye  
 Trustee Ruffin - aye

## Old Business

### **Ward Park Dedication**

*Deputy Mayor Barclay* has invited the elementary school band to play at the dedication. The dates of June 3<sup>rd</sup> and 17<sup>th</sup> are possible dates for the event. The band director Mr. Bertram will be contacted to see what date works and see if a Saturday is also a possibility. Mr. Gale to check on the availability of Assemblymen Steve Hawley.

### **Host Community Agreement**

*Mayor Marsocci* has not received a response from Monroe County regarding our letter stating our stance on the Mill Seat Landfill expansion. Dr. Martzloff, Donald Cunningham, and Dan Bryson haven't received a response.

A motion was made by Trustee Cooper and seconded by Trustee Ruffin to enter into executive session at 8:10pm. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

A motion was made by Trustee Cooper and seconded by Trustee Ruffin to exit executive session at 9:05pm. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

A motion was made by Trustee Cooper and seconded by Deputy Mayor Barclay to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Barclay - aye  
Trustee Adams - aye  
Trustee Cooper - aye  
Trustee Ruffin - aye

The Meeting was adjourned at 9:06

Respectfully submitted,

Cortney W. Gale  
Village Administrator