

Village of Bergen
Planning Board Meeting
October 3, 2016

Planning Board Attendees:

Rene' Vurraro, Chairperson
Kate Milliman
David Burke
Rich Strzelecki
Barbara Zinter, Secretary

Other attendees: Anna Marie Barclay, Mayor

Meeting Opened at 6:35 pm

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held September 21, 2016 was made by Kate Milliman and seconded by David Burke. The motion carried by the following vote:

Chairperson Vurraro – aye
Kate Milliman - aye
David Burke – aye
Rich Strzelecki-aye

Reports

Chairperson Vurraro

Since our last meeting, we talked in the office about reformatting the Zoning Law and how we may go about doing that. Felipe' from the County said he can help us with that. We may be able to give our draft to someone who can help us to make it come out more like we envision it with the pictures and drawings to make it more user friendly like we had in mind.

Chairperson Vurraro and Kate Milliman have done quite a bit of research to find some current zoning laws that model what we are looking for in content, format, and language. The board spent time reviewing them, pulling out things that may be something we would like to use and some things that we wanted to avoid using as well.

We looked specifically at sign regulations and sign permits tonight. We currently use the Building Permit application as a means for our CEO/ZEO to review the request. We would like to create a separate Sign Permit for that specific purpose instead. We looked at sign specific permits from other municipalities. Rene' will draft one with the ideas we gleaned from the examples. In the meantime, send Rene' ideas and wording that you like and we can work together to get it put together.

Privilege of the Floor

Anna Marie suggested that maybe we would like to keep a consistent format between our law and any associated forms. She also feels that maybe our current form does not provide all the appropriate information for the CEO/ZEO to make decisions without further inquiry of the applicant. Anna wanted to caution the Board to be careful not to overwhelm themselves. Since it will be an extensive project to rewrite the entire Zoning Law, maybe we start with the Signs portion of it, working through it to experience how the process works and then have it passed as an individual local law for time's sake and then work through the remaining parts of the Zoning Law.

Adjournment

A motion to adjourn was made by Kate Milliman and seconded by Rich Strzelecki. The motion carried by the following vote:

Chairperson Vurraro – aye
Kate Milliman - aye
David Burke – aye
Rich Strzelecki-aye

The meeting was adjourned at 8:13pm

Respectfully submitted,

Barbara Zinter
Village of Bergen Planning Board Secretary

Completed Training Hours for the year June 2016 through May 2017 as of September 2016

Chairman Rene' Vurraro – 6 hours carryover = 6

1 hour complete – Basics of Zoning 11/19/14
1 hour complete – Subdivision Approval 2/18/15
4 hours complete – NYCOM Training Tuesdays 11/10, 17, 24/2015 and 12/1/2015

Christina Bergeron – 2.5 hours carryover = 2.5

3 hours complete – Fall Local Government Workshop 11/14/14
1 hour complete – Comprehensive Planning 1/21/15
1 hour complete – Site Plan Approvals and Conditions 3/18/15

David Burke – 2 hours carryover = 2

6 hours complete – Fall Local Government Workshop 11/13/15

Kate Milliman – 12.75 hours carryover = 12.75

1 hour complete – Site Plan Approvals and Conditions 3/18/15
1 hour complete – Variances 4/15/15
6.75 hours complete – Fall Local Government Workshop 11/13/15
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16

Heather Piper – 11.5 hours carryover = 11.5

1 hour complete – Site Plan Approvals and Conditions 3/18/15
6.5 hours complete – Spring Local Government Workshop 5/14/15
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16

Rich Strzelecki – 0 hours complete

0 hours complete –

Vacant – 0 hours complete

0 hours complete –

Barbara Zinter - 28 hours carryover = 28

8 hours complete – Fall Local Government Workshop 11/14/14
1 hour complete – Basics of Zoning 11/19/14
1 hour complete – Comprehensive Planning 1/21/15
1 hour complete – Subdivision Approval 2/18/15
1 hour complete – Site Plan Approvals and Conditions 3/18/15
1 hour complete – Variances 4/15/15
8 hours complete – Fall Local Government Workshop 11/13/15
4 hours complete – NYCOM Training Tuesdays 11/10, 17, 24/2015 and 12/1/2015
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16