

Village of Bergen  
Planning Board Meeting  
October 19, 2016

**Planning Board Attendees:**

Rene' Vurraro, Chairperson  
Kate Milliman  
David Burke  
Rich Strzelecki

Other attendees: Anna Marie Barclay, Mayor

Meeting Opened at 7:20 pm

**Approval of meeting minutes:**

A motion to approve the meeting minutes of the Planning Board meeting held October 3, 2016 was made by David Burke and seconded by Rich Strzelecki. The motion carried by the following vote:

Chairperson Vurraro – aye  
Kate Milliman - aye  
David Burke – aye  
Rich Strzelecki-aye

**Discussion**

Chairperson Vurraro provided a draft sign permit based on the discussion at the October 3<sup>rd</sup> meeting.

Discussion of existing nonconforming signs resulted in the decision to not “grandfather” in these existing signs. Anna Marie discussed possible grants for businesses to amend/change current nonconforming signs.

Discussion of internally lit signs resulted in no more internally lit signs. Existing signs would be “grandfathered” aside from those in the historic district.

Discussion of nonconforming signs resulted in the following wording: All signs that are nonconforming as of the date of the enactment of this chapter by reason of size, height, location, internal illumination or changeable lettering must be removed or brought into compliance at such time as the sign is replaced, the property changes ownership, the property changes use, or a new permit is required under the provisions of this code.

Discussion of approval procedures resulted in the decision that sign permit applications are submitted to the Planning Board. Any denials would be forwarded to the Zoning Board of Appeals for review.

Kate and Rene' will research signs on churches and not for profit buildings regarding regulating those signs.

Rene' is going to use information from various sources to create a working draft.

**Adjournment**

**A motion to adjourn was made by David Burke and seconded by Kate Milliman.  
The motion carried by the following vote:**

Chairperson Vurraro – aye  
Kate Milliman - aye  
David Burke – aye  
Rich Strzelecki-aye

The meeting was adjourned at 8:40pm

Respectfully submitted,

Barbara Zinter  
Village of Bergen Planning Board Secretary

**Completed Training Hours for the year June 2016 through May 2017 as of October 2016**

**Chairman Rene' Vurraro – 6 hours carryover = 6**

1 hour complete – Basics of Zoning 11/19/14  
1 hour complete – Subdivision Approval 2/18/15  
4 hours complete – NYCOM Training Tuesdays 11/10, 17, 24/2015 and 12/1/2015

**Christina Bergeron – 2.5 hours carryover = 2.5**

3 hours complete – Fall 2015 Local Government Workshop 11/14/14  
1 hour complete – Comprehensive Planning 1/21/15  
1 hour complete – Site Plan Approvals and Conditions 3/18/15

**David Burke – 2 hours carryover = 2**

6 hours complete – Fall 2015 Local Government Workshop 11/13/15

**Kate Milliman – 12.75 hours carryover = 12.75**

1 hour complete – Site Plan Approvals and Conditions 3/18/15  
1 hour complete – Variances 4/15/15  
6.75 hours complete – Fall Local Government Workshop 11/13/15  
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16

**Heather Piper – 11.5 hours carryover = 11.5**

1 hour complete – Site Plan Approvals and Conditions 3/18/15  
6.5 hours complete – Spring Local Government Workshop 5/14/15  
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16

**Rich Strzelecki – 0 hours complete**

0 hours complete –

**Vacant – 0 hours complete**

0 hours complete –

**Barbara Zinter - 28 hours carryover = 28**

8 hours complete – Fall 2014 Local Government Workshop 11/14/14  
1 hour complete – Basics of Zoning 11/19/14  
1 hour complete – Comprehensive Planning 1/21/15  
1 hour complete – Subdivision Approval 2/18/15  
1 hour complete – Site Plan Approvals and Conditions 3/18/15  
1 hour complete – Variances 4/15/15  
8 hours complete – Fall 2015 Local Government Workshop 11/13/15  
4 hours complete – NYCOM Training Tuesdays 11/10, 17, 24/2015 and 12/1/2015  
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16