

Village of Bergen
Planning Board Meeting
September 18, 2013

Planning Board Attendees:

Vickie Almquist, Chairperson
Kevin Donovan
Vicky Truax
Christina Bergeron, Alternate
René Vurraro
Barbara Zinter, Secretary

Other attendees: Mayor Ralph Marsocci, Kathy Crassi, and Ken Kuter (CEO/ZEO)

Meeting Opened at 7:00 pm

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held August 21, 2013 was made by Vicky Truax and seconded by René Vurraro. The motion carried by the following vote:

Chairperson Almquist – aye
René Vurraro - aye
Vicky Truax – aye

Reports

None

Privilege of the Floor

Mayor Marsocci welcomed all the new members and the new secretary.

A motion was made by Rene' Vurraro to open the Public Hearing for the 2013-001 application for minor subdivision and seconded by Kevin Donovan. The motion carried by the following vote:

Chairperson Almquist – aye
René Vurraro - aye
Vicky Truax – aye
Kevin Donovan-aye

The Public Hearing was opened at 7:15pm.

The Public Hearing notice was read by Secretary Zinter and is attached.

The Planning Board agreed that a notation must be added to the submitted map that the parcel to be subdivided will be combined with the parcel owned by David and Anna Marie Barclay tax map # 3.-1-63 upon separation.

There was no public comment.

A motion was made by Chairperson Almquist to close the Public Hearing for the 2013-001 application for minor subdivision and seconded by Rene' Vurraro. The motion carried by the following vote:

Chairperson Almquist – aye
René Vurraro - aye
Vicky Truax – aye
Kevin Donovan-aye

The Public Hearing was closed at 7:22pm

A motion was made by Rene' Vurraro to accept and approve minor subdivision map 2013-001 with the stipulation that it be combined with tax map # 3.-1-63. Approval is contingent upon the map being amended and would not be signed until this stipulation is met. The motion was seconded by Vicky Truax. The motion carried by the following vote:

Chairperson Almquist – aye
René Vurraro - aye
Vicky Truax – aye
Kevin Donovan-aye

Secretary Zinter will pass this information on to the Barclays since they are not in attendance.

Privilege of the Floor

Kathy Crassi submitted a Special Use Permit Application 2013-001

Code Enforcement Officer, Ken Kuter, stated that he has already issued a building permit to Kathy Crassi for the addition onto 14 E Buffalo Road under the provisions of the ordinance.

The Planning Board had the following questions in regards to this application:

- Will there be signage? Ms. Crassi stated there would not be.
- How will parking be handled? Ms. Crassi stated that she sees clients by appointment only therefore parking will not be an issue.
- Will there be any employees? Ms. Crassi state there would not be.

Because of the property's proximity to route 33, this application will also need to be reviewed by Genesee County. It will be forwarded to the Genesee County Planning Board for review at their October 10, 2013 meeting.

The State Environmental Quality Review (SEQR) was completed by the applicant and Chairperson Almquist. It was determined to be a negative declaration.

A motion to schedule a Public Hearing for Kathy Crassi's special use permit application 2013-001 for 14 E Buffalo Road Wednesday, October 16th at 7:15 pm was made by Vicky Truax and seconded by Rene' Vurraro. The motion carried with the following vote:

Chairperson Almquist – aye
René Vurraro - aye
Vicky Truax – aye
Kevin Donovan – aye

Both Rene' Vurraro and secretary Zinter will not be in attendance at the October 16th meeting. Christina Bergeron has agreed to take the minutes.

A motion to adjourn was made by Vicky Truax and seconded by Kevin Donovan. The motion carried by the following vote:

Chairperson Almquist – aye
René Vurraro - aye
Vicky Truax – aye
Kevin Donovan - aye

The meeting was adjourned at 7:42 pm

Respectfully submitted,

Barbara Zinter
Village of Bergen Planning Board Secretary

Completed Training Hours (June 2013 – May 2014)

Chairman Vickie Almquist - 6 hours carryover + 2 hours = 8 hours

2 hours complete – Bergen Planning Board Training 3/13/13
8 hours complete – Spring Local Government Workshop 5/16/13
2 hours complete – Comprehensive Planning 8/12/13

Vicky Truax – 4 hours carryover

2 hours complete – Bergen Planning Board Training 3/13/13
6 hours complete – Spring Local Government Workshop 5/16/13

David Burke – 2 hours carryover

6 hours – Fall Local Government 2012 11/16/12

Ken Steinmetz – 0 hours complete

0 hours complete

Christina Bergeron – 0 hours complete

2 hours – Planning Board training Corfu 10/24/13

Rene' Vurraro – 4 hours carryover + 2 hours = 6 hours

2 hours complete – Bergen Planning Board Training 3/13/13
6 hours complete – Spring Local Government Workshop 5/16/13
2 hours complete – Comprehensive Planning 8/12/13

Kevin Donovan – 0 hours complete

0 hours complete