

Village of Bergen
Planning Board Meeting
January 16, 2013

Planning Board Attendees:

Vickie Almquist, Chairperson
David Burke
Mike Fleming
Vicky Truax
Cyndi Payne Utter
Christina Bergeron, Alternate
Rene' Vurraro, Secretary

Other attendees: Ken Kuter (Code Enforcement Officer), Kam Sembhi, Carl Schoenthal, Mayor Ralph Marsocci

Meeting Opened at 7:30 pm

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held November 27, 2012 was made by Vicky Truax and seconded by Cyndi Payne Utter. The motion carried by the following vote:

Chairperson Almquist - aye
David Burke – aye
Vicky Truax – aye
Cyndi Payne Utter - aye

Reports

Chairperson Almquist

Upcoming training opportunities were discussed.

Ken Kuter - CEO/ZEO

The Village Board approved the annual report which stated that approximately 13-14 building permits were issued in the Village in 2012. This is slightly higher than the previous year.

Old Business: Bergen Country Deli – Kamaljit Sembhi

Privelege of the Floor

Carl Schoenthal, BWM Group representing Bergen Country Deli discussed revised sketch plans to the board. The revision included a drive-thru area.

Mr. Schoenthal, project engineer, reviewed the revised concept plans with the group and the following comments and issues were discussed:

- Fuel tanks are currently above ground, the owner stated they will pursue underground tanks
- DEC approval will be required on installation and inspection of tanks
- Addition of a dumpster pad, removed 3 parking spots which still keeps the number of parking places in code
- Turn template was discussed and finding shown on map
- Car vacuum had been moved for better placement
- Hours of operation have changed to 5:00 am – 10:00 pm (M- Sat) and 7:00 am – 9:00 pm (Sun)
- DOT requirements – will most likely be addressed during the Genesee County Referral process
- Village of Bergen will need to confirm the sewer lines and hookup requirements

- Will there be a fire lane around the building and where is the closest fire hydrant? Will the building have a sprinkler system? This will be researched and presented during final review

Chairman Almquist requested that the Final Site Plan Review paperwork must be filled out no later than Friday, February 8th to ensure time for all Planning Board members to review.

The next Planning Board meeting was set for Wednesday, February 20th, 2013.

Adjournment

A motion to adjourn was made by Cyndi Utter Payne and seconded by Vicky Truax. The motion carried by the following vote:

Chairperson Vickie Almquist – aye
David Burke – aye
Mike Fleming - aye
Vicky Truax – aye
Cyndi Payne Utter - aye

The meeting was adjourned at 7:55 pm

Respectfully submitted,

René Vurraro
Village of Bergen Planning Board Secreta

Completed Training Hours (June 2012 – May 2013)

Chairman Vickie Almquist

0 hours complete

Vicky Truax

0 hours complete

Cyndi Utter Payne

0 hours complete

David Burke

6.0 hours – Fall Local Government

Mike Fleming

0 hours complete

Ken Steinmetz

0 hours complete

Christina Bergeron

2 hours – Planning Board training Corfu