

Village of Bergen
Planning Board Meeting
August 21, 2013

Planning Board Attendees:

Vickie Almquist, Chairperson
David Burke
Vicky Truax
René Vurraro, Secretary

Other attendees: Anna Marie Barclay, David Barclay and Ken Kuter (CEO/ZEO)

Meeting Opened at 7:12 pm

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held March 20, 2013 was made by Vicky Truax and seconded by David Burke. The motion carried by the following vote:

Chairperson Almquist – aye
David Burke - aye
Vicky Truax – aye

Reports

None

Privilege of the Floor

Anna Marie and David Barclay presented application 2013-001 for minor subdivision on behalf of the Town of Bergen for a 574 square foot portion of the property located at 17 South Lake Avenue. A letter was submitted to the Planning Board stating that the Barclays had the authority to represent the Town of Bergen in the minor subdivision.

A resolution was made by Vicky Truax that the Village of Bergen Planning Board would take lead agency in the 2013-001 application for minor subdivision and seconded by David Burke. The resolution carried by the following vote:

Chairperson Almquist – aye
David Burke - aye
Vicky Truax – aye

The State Environmental Quality Review (SEQR) was completed by the applicant and Chairperson Almquist. It was determined to be a negative declaration.

A motion to accept the SEQR negative declaration for application 2013-001 was made by Vicky Truax and seconded by David Burke. The motion was carried with the following vote:

Chairperson Almquist – aye
David Burke - aye
Vicky Truax – aye

It was discussed upon subdivision that the 547 square foot parcel would be merged into the existing Barclay property located at 19 South Lake Avenue.

A motion by resolution to subdivide and convey 547 square feet to be merged into the Barclay property, tax map 3.-1-63, upon division was made by Vicky Truax and seconded by David Burke. The motion was carried with the following vote:

Chairperson Almquist – aye
David Burke - aye
Vicky Truax – aye

A motion to schedule a Public Hearing for the minor subdivision application 2013-001 Wednesday, September 18th at 7:15 pm was made by Vicky Truax and seconded by David Burke. The motion carried with the following vote:

Chairperson Almquist – aye
David Burke - aye
Vicky Truax – aye

Planning Board members asked for updated training hours. Secretary Vurraro will make sure that the most up to date hours are attached to the minutes at the next Planning Board meeting.

A motion to adjourn was made by David Burke and seconded by Vicky Truax. The motion carried by the following vote:

Chairperson Almquist – aye
David Burke - aye
Vicky Truax – aye

The meeting was adjourned at 7:45 pm

Respectfully submitted,

René Vurraro
Village of Bergen Planning Board Secretary

Completed Training Hours (June 2013 – May 2014)

Chairman Vickie Almquist - **6 hours carryover + 2 hours = 8 hours**

2 hours complete – Bergen Planning Board Training 3/13/13
8 hours complete – Spring Local Government Workshop 5/16/13
2 hours complete – Comprehensive Planning 8/12/13

Vicky Truax – **4 hours carryover**

2 hours complete – Bergen Planning Board Training 3/13/13
6 hours complete – Spring Local Government Workshop 5/16/13

David Burke – **2 hours carryover**

6 hours – Fall Local Government 2012 11/16/12

Mike Fleming – **2 hours complete**

2 hours complete – Bergen Planning Board Training 3/13/13
2 hours complete – Comprehensive Planning 8/12/13

Cyndi Utter Payne – **2 hours complete**

2 hours complete – Bergen Planning Board Training 3/13/13
2 hours complete – Comprehensive Planning 8/12/13

Ken Steinmetz – **0 hours complete**

0 hours complete

Christina Bergeron – **0 hours complete**

2 hours – Planning Board training Corfu 10/24/13

Rene' Vurraro – **4 hours carryover + 2 hours = 6 hours**

2 hours complete – Bergen Planning Board Training 3/13/13
6 hours complete – Spring Local Government Workshop 5/16/13
2 hours complete – Comprehensive Planning 8/12/13

Kevin Donovan – **0 hours complete**

0 hours complete