

Village of Bergen  
Planning Board Meeting  
March 16, 2011

**Planning Board Attendees:**

Kevin Donovan, Chairman  
Mary Anne Cooper  
Marian Partridge  
Vicky Truax  
Vickie Almquist  
René Vurraro, Secretary

Meeting Opened at 7:31 pm

With the absence of Planning Board member Jean Stewart, Chairman Donovan gave alternate Vickie Almquist voting rights for this meeting.

**Approval of meeting minutes:**

A motion to approve the meeting minutes of the Planning Board meeting held September 15, 2010 was made by Vickie Almquist and seconded by Marian Partridge. The motion carried by the following vote:

Chairman Kevin Donovan – aye  
Marian Partridge – aye  
Mary Anne Cooper - aye  
Vicky Truax – aye  
Vickie Almquist - aye

**Training Opportunities**

Chairman Donovan reminded the Planning Board about upcoming training opportunities. Handouts were given to all members with upcoming trainings including the Spring 2011 Local Government Training

**26 North Lake Avenue**

There has been some concern about car sales at 26 North Lake Avenue. There was a question about the current Special Use permit at this location.

The Genesee County Planning Board Zoning Referrals Notice of Final Actions states the description as “Special Use Permit to operate motor vehicle sales and service.” The Special Use permit was issued to Kim Wannike on 10/11/2007.

Section 208 – D. Special Use Permit – 7. – Abandonment of Special Use Permit states “A special use permit shall expire when there occurs a cessation of such use or activity,

for which said special use was originally issued, for a period of one (1) year. Upon evidence that a special use permit has been abandoned the Zoning Enforcement Officer shall issue a notice of abandonment to the owner of record for the property by registered mail. If after sixty (60) days the owner has not provided satisfactory Proof that the special use did not cease, the Planning Board shall revoke the special use permit.”

The Planning Board has not revoked this Special Use permit, therefore the current sale of cars is allowed under the Special Use permit.

Tom Williamson would like to investigate whether the current Building Code software used by the Village could incorporate Special Use permits as part of the reporting, therefore making review on an annual basis easier.

### **Adjournment**

A motion to adjourn was made by Jean Stewart and seconded by Vickie Almquist. The motion carried by the following vote:

Chairman Donovan – aye  
Mary Anne Cooper – aye  
Marian Partridge – aye  
Jean Stewart – aye  
Vicky Truax – aye  
Vickie Almquist - aye

The meeting was adjourned at 8:01 pm

Respectfully submitted,

René Vurraro  
Village of Bergen  
Planning Board Secretary

**Completed Training Hours (June 2010 – July2010)**  
Chairman Kevin Donovan

6 hours carry over to 2010 - 2011

Mary Anne Cooper

2.25 hours carry over to 2010 - 2011

Marian Partridge

6 hours carry over to 2010 - 2011

Jean Stewart

6 hours carry over to 2010 - 2011

Vicky Truax

1.5 hours carry over to 2010 - 2011

Vickie Almquist

6 hours carry over to 2010 - 2011

Jason Fritsch

René Vurraro